

*PROPOSED
ANNUAL
BUDGET*



FOR
FISCAL YEAR
ENDING
JUNE 30, 2021

BUDGET MESSAGE



FISCAL YEAR
2020-2021



TOWN OF ARCHER LODGE

14094 Buffalo Road
Archer Lodge, NC 27527
Main: 919-359-9727
Fax: 919-359-3333

Mayor:

Matthew B. Mulhollem

Council Members:

Clyde B. Castleberry
Mayor Pro Tem
Teresa M. Bruton
J. Mark Jackson
James L. (Jim) Purvis, III
Mark B. Wilson

Annual Budget Message 2020-2021 Fiscal Year Budget

To: Honorable Mayor and Members of the Archer Lodge Town Council
Archer Lodge, North Carolina

From: Teresa M. Bruton, Budget Officer

Date: May 18, 2020

For your review and consideration, I am pleased to submit the 2020-2021 proposed Annual Budget for the Town of Archer Lodge. The proposed \$1,534,850 Annual Budget is comprised of the General Fund 10, Capital Reserve Fund 30, Park Reserve Fund 31, and the Public Safety Reserve Fund 32. The 2020-2021 proposed budget is based on ideas and objectives discussed during the Town Council's annual budget retreats, combined with cautious consideration of the Town's ability to fund these ideas and objectives with limited revenue sources.

While maintaining the Town's current tax rate of \$0.22 / \$100 value, the proposed 2020-2021 budget is lower than the Town's current 2019-2020 Amended Budget for all funds. The lower proposed budget amount is due to the anticipated decrease in state shared revenues resulting from the economic situation caused by the COVID-19 pandemic. It should also be noted that the balanced budget for all funds was prepared in accordance with NC General Statute §159-11.

The table below compares the proposed projected revenues for the General Fund in

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next year’s budget to the current year projected revenues, as amended, and the prior year actual revenues from the Audit Report for the period ending June 30, 2019.

General Fund 10 Revenue Sources:	Prior Year (FY 2018-2019) Actual Revenues	Current Year (FY 2019-2020) Revenues as Amended	Proposed Projected Revenues (FY 2020-2021)
Ad Valorem Taxes	\$ 674,603.00	\$ 825,500.00	\$ 846,000.00
Unrestricted Intergovernmental	\$ 411,905.00	\$ 385,010.00	\$ 341,710.00
Restricted Intergovernmental	\$ 154,054.00	\$ 63,000.00	\$ 83,000.00
Permits and Fees	\$ 7,880.00	\$ 6,140.00	\$ 5,140.00
Investment Earnings	\$ 24,602.00	\$ 17,000.00	\$ 16,000.00
Miscellaneous	\$ 25.00	\$ 6,700.00	\$ -
Transfer From Other Funds	\$ 202,049.00	\$ 67,919.00	\$ 64,000.00
Installment Loan	\$ 400,000.00	\$ -	
Total Revenues / Estimated Resources	\$ 1,875,118.00	\$ 1,371,269.00	\$ 1,355,850.00

DETAILS OF THE GENERAL FUND PROJECTED REVENUES

- Due to the COVID-19 pandemic, projected retail sales tax revenues were reduced by 25.0%
- Electric franchise sales tax revenues were projected to increase 1.0%, but other franchise taxes, such as video programming and telecommunications, were projected to decrease
- Annual alcohol beverage distribution from NCDOR were projected to remain constant
- Surplus from the Johnston County Alcohol Beverage Control were projected to increase
- Due to a couple of new subdivisions and an increase in the fee-in-lieu of recreation to \$1,500 / lot, approximately \$30,000 was projected to be collected in the General Fund and transferred to the Park Reserve Fund
- Due to the economy’s downward turn, a reduction in investment earnings was projected
- In accordance with State Law and to cover the Town’s associated expenses, the fee amounts on the Fee Schedule have been reviewed and updated
- As detailed in the table below, it was projected that the Ad Valorem Tax collection rate will be between 97.0% - 98.0%, even though it is typically above 99.0%

Date	Type	Net Assessed Value	Provided By	Levy \$0.22 / \$100
12/31/2019	Motor Vehicles	\$ 48,235,193	Jo Co Tax Office	\$ 106,117
08/30/2019	Public Service Companies	\$ 2,034,635	NC Dept of Rev	\$ 4,476
05/04/2020	Real and Personal Property	\$ 340,026,344	Jo Co Tax Office	\$ 748,058
07/01/2020	TOTAL	\$ 390,296,172		\$ 858,651
PROPOSED	AD VALOREM	TAXES	CONSERVATIVE	\$ 844,000

A summary of the proposed 2020-2021 expenditures for each Department is provided on a comparative basis in the table below with the current year budget, as amended, and the prior year actual expenditures from the Audit Report for the period ending June 30, 2019:

General Fund 10 Expenditures:	Prior Year (FY 2018-2019) Actual Expenditures	Current Year (FY 2019-2020) Expenditures as Amended	Proposed Anticipated Expenditures (FY 2020-2021)
General Government	\$ 380,211.00	\$ 448,803.00	\$ 452,014.00
Public Safety	\$ 271,616.00	\$ 336,500.00	\$ 334,000.00
Transportation	\$ 17,112.00	\$ 78,500.00	\$ 53,000.00
Economic & Physical Development	\$ 93,945.00	\$ 142,129.00	\$ 156,767.00
Cultural and Recreation	\$ 102,832.00	\$ 45,000.00	\$ 45,000.00
Debt Service	\$ 43,563.00	\$ 145,337.00	\$ 145,069.00
Capital Outlay	\$ 600,000.00	\$ -	\$ -
Transfer To Other Funds	\$ 527,375.00	\$ 175,000.00	\$ 170,000.00
Total Estimated/Appropriated	\$ 2,036,654.00	\$ 1,371,269.00	\$ 1,355,850.00

DETAILS OF THE GENERAL FUND PROJECTED EXPENDITURES

- With estimated Ad Valorem Tax revenues of \$844,000, the Archer Lodge Fire District Tax portion of the Archer Lodge Tax Rate (\$0.09 / \$0.22) will result in the Archer Lodge Volunteer Fire Department receiving approximately \$329,000
- An increase in the anticipated Town Administrator hours to 1400 / year, including membership in the Local Government Employees' Retirement System (LGERS)
- A 1.5% Cost of Living Adjustment (COLA) that will become effective July 1, 2020 for all Archer Lodge full-time and part-time employees

- Potential Performance-Based Merit increases of up to 2.0% that will become effective the first payroll in January 2021 for all Archer Lodge full-time and part-time employees
- A 1.0% increase in the Town’s NC 401-K contributions for all Archer Lodge full-time employees
- ALVM - Property & Liability Insurance, Flag Replacements, Sidewalk and Gravel Parking area with 3 - 5 bumpers
- Annual Outdoor Events and Decorations
- The Town’s 20.0% cost share for curb and gutter and sidewalk along Buffalo Road
- A 23.0% increase for the Financial Statements preparation and Auditing services
- “Go Live” with Permitting & Code Enforcement Edmunds GovTech Software
- Continuation of recreational support with the Archer Lodge Community Center
- Continuation of contracting with The Brough Law Firm for ordinance updates
- Continuation of Park Reserve Transfer of three cents (\$0.03) of Ad Valorem tax revenues
- Continuation of Public Safety Reserve Fund Transfer of \$25,000
- Removal of the \$25,000 Capital Reserve Fund transfer for this fiscal year
- The Debt Service Payments for the Town’s individual loans are itemized in the table below:

Loan	Lender	FY 2019-2020	FY 2020-2021	FY 2021-2022
Town Hall	BB&T Gov’t	\$ 42,426	\$ 41,290	\$ 40,153
Park Loan	M/M G. Smith	\$ 66,000	\$ 64,000	\$ 62,000
Town Hall Expansion	KS Bank	\$ 36,817	\$ 39,774	\$ 38,829
TOTAL		\$ 145,243	\$145,064	\$140,982

The proposed budget for the Town's other funds are noted in the tables below:

Capital Reserve Fund 30:	Proposed Estimated Revenues (FY 2020-2021)	Proposed Estimated Expenditures (FY 2020-2021)
Investment Earnings	\$ 4,200.00	
Transfer from General Fund 10	\$ -	
Transfer to General Fund 10		\$ 4,200.00
Revenue Totals = Expenditure Totals	\$ 4,200.00	\$ 4,200.00

Park Reserve Fund 31:	Proposed Estimated Revenues (FY 2020-2021)	Proposed Estimated Expenditures (FY 2020-2021)
Investment Earnings	\$ 2,400.00	
Transfer from General Fund 10	\$ 145,000.00	
Transfer to General Fund 10		\$ 64,000.00
Park Development		\$ 83,400.00
Revenue Totals = Expenditure Totals	\$ 147,400.00	\$ 147,400.00

Public Safety Reserve Fund 32:	Proposed Estimated Revenues (FY 2020-2021)	Proposed Estimated Expenditures (FY 2020-2021)
Investment Earnings	\$ 2,400.00	
Transfer from General Fund 10	\$ 25,000.00	
Public Safety Development		\$ 27,400.00
Revenue Totals = Expenditure Totals	\$ 27,400.00	\$ 27,400.00

Total Proposed Annual Budget for All Funds (FY 2020-2021)	Total Proposed Estimated Revenues for All Funds	Total Proposed Estimated Expenditures for All Funds
Revenue Totals = Expenditure Totals	\$ 1,534,850.00	\$ 1,534,850.00

As you may recall, the NC Parks and Recreation Authority approved a \$500,000 matching grant from the Parks and Recreation Trust Fund (PARTF) for the Archer Lodge Town Park Project in the fall of 2019. Since the grant agreement extends from December 1, 2019 to November 30, 2022, a period longer than one fiscal year, the Town adopted a Capital Project Ordinance: Archer Lodge Town Park (Ordinance No. AL2020-03-1) on March 2, 2020, which is provided for informational purposes only in the budget books as Fund 41. Please note that the Town has not received any invoices for Fund 41. Thus, while expenses are being incurred from the engineers and landscape architectures diligently working on the park plans, no transactions exist within the fund. However, it is anticipated that Fund 41 will show activity during fiscal year 2020-2021.

In the future, financial stability will be maintained through Archer Lodge's ongoing efforts to provide quality services in the most efficient and cost-effective manner possible. Financial stability has been, and will continue to be, achieved through establishing and following sound financial management designed to protect the public's finances and provide accountability to the taxpayers. This budget, considered a reliable financial plan for the 2020-2021 fiscal year, reflects a balance between current economic realities while working within our financial constraints.

I wish to extend my personal gratitude for the hard work provided by the Town Staff assisting with the preparation of the proposed budget. I also want to thank Mayor Mulhollem and the Archer Lodge Town Council for their leadership and continuing support. I am confident that the upcoming fiscal year will be another year of progress and improvement for our rural community, and I welcome your comments and suggestions as you review the attached information in the days ahead.

Respectfully submitted,

Teresa M. Bruton
Budget Officer

Signature: *Teresa Bruton*
Teresa Bruton (May 18, 2020)

Email: teresa.m.bruton@gmail.com

Signature:

Email: teresa.bruton@archerlodgenc.gov

BUDGET ORDINANCE



FISCAL YEAR
2020-2021

Town of Archer Lodge, North Carolina
ANNUAL BUDGET ORDINANCE
 Fiscal Year July 1, 2020 to June 30, 2021

BE IT ORDAINED by the Town Council of the Town of Archer Lodge, Johnston County, North Carolina, pursuant to §159-7 thru §159-17, that: (1) the sum of estimated net revenues and appropriated fund balance in each fund shall be equal to expenditures in each fund for Fiscal Year 2020~2021; and (2) departmental expenditures for the fiscal year shall not exceed the estimated departmental totals as depicted below and on the following pages: General Fund 10 = \$1,355,850; Capital Reserve Fund 30 = \$4,200; Park Reserve Fund 31= \$147,400; and Public Safety Reserve Fund 32 = \$27,400; all funds totaling a **Budget Ordinance of \$1,534,850**; and (3) Revenues from the Ad Valorem Property Tax shall be levied in the amount of **\$0.22 per \$100 evaluation** consisting of \$0.09 Archer Lodge Fire District Tax (appropriated in Public Safety for the Archer Lodge Fire Department), \$0.03 Park Reserve Fund 31 Designation and General Fund 10 receiving the balance of \$0.10.

General Fund 10

General Fund 10 Revenues:

	Amount
Ad-Valorem Property Taxes	\$ 846,000
State Sales Tax Distributions	135,510
Unrestricted Intergovernmental Revenues	206,200
Restricted Intergovernmental Revenues	53,000
Permits and Fees	5,140
Fee in Lieu of Recreation	30,000
Investment Earnings	16,000
Transfer in from Park Reserve Fund	64,000
Total Revenues	\$ 1,355,850

General Fund 10 Expenditures:

General Government	\$ 452,014
Public Safety	334,000
Transportation/Streets - Public Works	53,000
Planning and Zoning	156,767
Parks and Recreation	45,000
Debt Service	145,069
Interfund Transfers to Cap Res Fund, Park Res Fund & Public Safety Res Fund	170,000
Total Expenditures	\$ 1,355,850

Revenues Over (Under) Expenditures

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Town of Archer Lodge, North Carolina
ANNUAL BUDGET ORDINANCE
 Fiscal Year July 1, 2020 to June 30, 2021

Capital Reserve Fund 30

	Amount
<i>Capital Reserve Fund 30 Revenues:</i>	
Investment Earnings	4,200
Total Revenues	\$ 4,200
<i>Capital Reserve Fund 30 Expenditures:</i>	
N/A	
Total Expenditures	\$ -
Revenues Over (Under) Expenditures	\$ 4,200
<i>Interfund Transfers:</i>	
Transfer from General Fund 10	\$ -
Transfer to General Fund 10	\$ (4,200)
Total Other Financing Sources (Uses):	\$ (4,200)
Total Revenues Over (Under) Expenditures and Other Financing Sources (Uses)	\$ -

PROPOSED

Town of Archer Lodge, North Carolina
ANNUAL BUDGET ORDINANCE
 Fiscal Year July 1, 2020 to June 30, 2021

Park Reserve Fund 31

	Amount
<i>Park Reserve Fund 31 Revenues:</i>	
Investment Earnings	2,400
Total Revenues	\$ 2,400
<i>Park Reserve Fund 31 Expenditures:</i>	
Recreation Development	83,400
Total Expenditures	\$ 83,400
Revenues Over (Under) Expenditures	\$ (81,000)
<i>Interfund Transfers:</i>	
Transfer from General Fund 10	\$ 145,000
Transfer to General Fund 10	\$ (64,000)
Total Other Financing Sources (Uses):	\$ 81,000
Total Revenues Over (Under) Expenditures and Other Financing Sources (Uses)	\$ -

PROPOSED

Town of Archer Lodge, North Carolina
ANNUAL BUDGET ORDINANCE
Fiscal Year July 1, 2020 to June 30, 2021

Public Safety Reserve Fund 32

	<u>Amount</u>
<i>Public Safety Reserve Fund 32 Revenues:</i>	
Investment Earnings	\$ 2,400
Total Revenues	<u>\$ 2,400</u>
<i>Public Safety Reserve Fund 32 Expenditures:</i>	
Public Safety Development	(27,400)
Total Expenditures	<u>\$ (27,400)</u>
Revenues Over (Under) Expenditures	<u>\$ (25,000)</u>
<i>Interfund Transfers:</i>	
Transfer from General Fund 10	\$ 25,000
Total Other Financing Sources (Uses):	<u>\$ 25,000</u>
Total Revenues Over (Under) Expenditures and Other Financing Sources (Uses)	<u>\$ -</u>

DULY ADOPTED THIS _____ DAY OF JUNE 2020

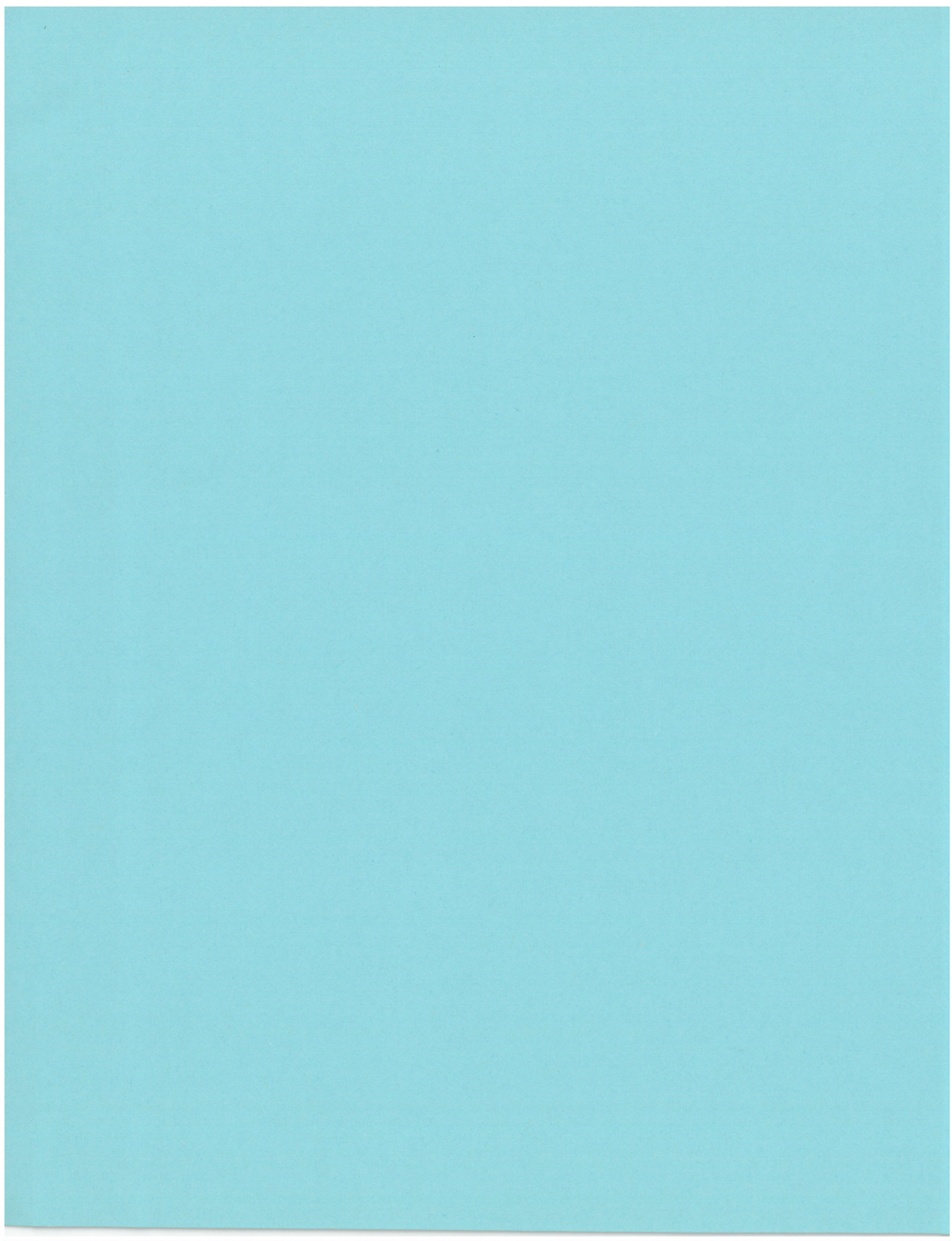
TOWN OF ARCHER LODGE

Matthew B. Mulhollem, Mayor

ATTEST:

Teresa M. Bruton, Budget Officer

Kim P. Batten, Town Clerk



Town of Archer Lodge, North Carolina
Annual Budget Ordinance
For the Fiscal Year July 1, 2020 to June 30, 2021

General Fund 10 Revenues

	<u>Amount</u>
General Fund Revenues:	
Ad-Valorem Property Taxes	
Real and Personal Property Current Year Levy	\$ 740,000
Motor Vehicles Current Year Levy	104,000
Prior Year Collections	-
Penalties and Interest	<u>2,000</u>
<u>Total Ad-Valorem Property Taxes</u>	<u>846,000</u>
State Sales Tax Distributions	<u>135,510</u>
Unrestricted Intergovernmental Revenues	
Franchise Taxes	157,200
Alcohol Beverage Tax	22,000
Johnston County ABC Profits	27,000
<u>Total Unrestricted Intergovernmental Revenues</u>	<u>206,200</u>
Restricted Intergovernmental Revenues	
PEG Media & NC PARTF	<u>53,000</u>
<u>Total Restricted Intergovernmental Revenues</u>	<u>53,000</u>
Permits and Fees	5,140
Fee in Lieu of Recreation	30,000
Miscellaneous Revenues	-
Investment Earnings	16,000
Transfer in from Park Reserve Fund	64,000
Fund Balance Appropriated	<u>-</u>
Total Revenues	<u>\$ 1,355,850</u>

Town of Archer Lodge, North Carolina
Annual Budget Ordinance
For the Fiscal Year July 1, 2020 to June 30, 2021

General Fund 10 Expenditures

General Fund Expenditures:	<u>Amount</u>
General Government	
Governing Body	
Salaries	12,300
FICA Taxes	1,000
Supplies	2,000
Election Expenses	1,600
Bereavement / Illness	200
Gasoline	250
Vehicle Maintenance	200
Travel	1,000
Training and Meetings	2,000
Town's Anniversary Event(s)	7,000
Johnston County Public Schools Support	3,000
Annual Planning Session	1,000
Contracted Services	2,300
Legal Advertising	1,500
Dues and Subscriptions	13,259
Insurance - Workers compensation	70
Small Equipment / Furnishings	<u>2,000</u>
<u>Total Governing Body</u>	<u>50,679</u>
Administration	
Salaries Full Time	109,000
Salaries Part Time	36,000
FICA Taxes	12,000
Retirement - NCLGERS	16,000
Medical/Dental/Vision insurance	14,000
NC 401-K	6,500
Unemployment Taxes	150
Short Term Disability	275
Life Insurance	575
Professional Services (Audit)	11,000
Supplies-Office	2,500
Bank Service Charges	100
Codification	5,000
Gasoline	250
Vehicle Maintenance	200
Travel	500
Training and Meetings	2,750

Town of Archer Lodge, North Carolina
Annual Budget Ordinance
For the Fiscal Year July 1, 2020 to June 30, 2021

General Fund 10 Expenditures

General Fund Expenditures:	<u>Amount</u>
Postage	500
Social Media services	3,100
Contracted Services	8,900
Contracted Services - Admin Consultant	5,000
Contracted Services - Software	6,000
Legal Advertising	500
Dues and subscriptions	1,500
Equipment Lease (Copier)	3,300
Vehicle Lease	5,100
Insurance - Property & Liability	5,100
Insurance - Workers Compensation	385
Small Equipment / Furnishings	2,000
Capital Outlay	-
<u>Total Administrative</u>	<u>258,185</u>
Tax Collections	
Tax Collection Fees (NC & JoCo)	25,000
<u>Total Tax Collections</u>	<u>25,000</u>
Legal	
Attorney Fees	14,750
<u>Total Legal</u>	<u>14,750</u>
Property Tax	
Personal Property Tax - Leased Equipment	100
<u>Total Property Tax</u>	<u>100</u>
Public Buildings	
Professional Services	3,000
Supplies - Town Hall	2,500
Water & Sewer	500
LP Gas	2,000
Electricity	6,000
Communications	7,200
Contracted Services	20,500
Repairs & Maintenance - Buildings	5,000

Town of Archer Lodge, North Carolina
Annual Budget Ordinance
For the Fiscal Year July 1, 2020 to June 30, 2021

General Fund 10 Expenditures

General Fund Expenditures:

Amount

Storm Water Repairs	1,000
Insurance - Property & Liability	1,100
Capital Outlay	<u>1,500</u>

<u>Total Public Buildings</u>	<u>50,300</u>
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Video Programming

PEG Media - EWTN	<u>53,000</u>
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<u>Total General Government</u>	<u>452,014</u>
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Public Safety

Law Enforcement

Contracted Services - Town of Clayton	2,000
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<u>Total Law Enforcement</u>	<u>2,000</u>
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Animal Control

Supplies	500
Training & Meetings	500
Contracted Services - Town of Clayton	<u>2,000</u>

<u>Total Animal Control</u>	<u>3,000</u>
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Fire Department

Archer Lodge Volunteer Fire Department	<u>329,000</u>
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<u>Total Fire Department</u>	<u>329,000</u>
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<u>Total Public Safety</u>	<u>334,000</u>
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Public Works

Streets

Street lights	8,000
Contracted Services	20,000
Repairs & Maintenance - Streets	<u>2,000</u>

Town of Archer Lodge, North Carolina
Annual Budget Ordinance
For the Fiscal Year July 1, 2020 to June 30, 2021

General Fund 10 Expenditures

General Fund Expenditures:

	<u>Amount</u>
Road Signs/Banners	10,000
Installation of Street Lights	3,000
Capital Outlay	10,000
<u>Total Public Works</u>	53,000

Planning & Zoning

Salaries	\$ 70,200
FICA Taxes	6,000
Retirement - NCLGERS	3,100
Medical/Dental/Vision insurance	3,500
NC 401-K	1,200
Unemployment Taxes	50
Short Term Disability	67
Life Insurance	100
Professional Fees	5,000
Supplies	3,000
Gasoline	250
Vehicle Maintenance	200
Travel	200
Training and Meetings	2,000
Postage	450
Contracted Services	50,500
Contracted Services - Software	3,750
Code Enforcement services	1,500
Legal Advertising	2,500
Dues & Subscriptions	950
Insurance - Workers compensation	150
Registering Documents @ Courthouse	100
Small Equipment / Furnishings	2,000
<u>Total Planning and Zoning</u>	156,767

Cultural and Recreation

Parks and Recreation

Professional Services (Architect & Design Fees)	\$ 5,000
Contracted Services (Archer Lodge Community Center)	40,000
<u>Total Parks and Recreation</u>	45,000

Town of Archer Lodge, North Carolina
Annual Budget Ordinance
For the Fiscal Year July 1, 2020 to June 30, 2021

General Fund 10 Expenditures

General Fund Expenditures:

Debt Service

			<u>Amount</u>
Principal - Town Hall	\$	267,000	Balance 33,334
Principal - Park Land	\$	400,000	Balance 50,001
Principal - Expansion of Town Hall	\$	405,000	Balance 27,001
Interest - Town Hall			7,957
Interest - Park Land			14,001
Interest - Expansion Town Hall			<u>12,775</u>
<u>Total Debt Service</u>			<u>145,069</u>
<u>Total Expenditures</u>			<u>1,185,850</u>

Interfund Transfers

Transfer to Capital Reserve Fund 30	-
Transfer to Park Reserve Fund 31	145,000
Transfer to Public Safety Reserve Fund 32	25,000

Total Interfund Transfers	170,000
Transfer to Fund Balance Reserves	<u>-</u>
Total Interfund Transfers	<u>170,000</u>
Total Expenditures and Interfund Transfers	<u>\$ 1,355,850</u>

*GENERAL
FUND
10*



FISCAL YEAR
2020-2021

Range of Expend Accounts: 10-4000-0000 to 10-9999-9999
 Range of Revenue Accounts: 10-3000-0000 to 10-4000-0000
 For Budget: %PY = ((Budgeted / (Appropriated + Transfers)) - 1) * 100

For Revenue: %PY = ((2021 Anticipated / 2020 Anticipated) - 1) * 100

Description	2016	2017	2018	2019	***** 2020 *****	***** 2021 *****	***** 2021 *****	***** 2021 *****	***** 2021 *****	***** 2021 *****
Budget Account Number	Approp Actual	Approp Actual	Approp Actual	Approp Actual	Approp Actual	Estimated Full Year Actual	Requested	Admin. Recmnd	Budgeted	%PY
Governing Body:										
10-4110-0000										
Payroll Expenses										
10-4110-1000	0.00	0.00	0.00	0.00	0.00					0.00
	0.00	0.00	0.00	0.00	0.00	0.00				
Salaries										
10-4110-1210	9,100.00	8,400.00	8,400.00	8,400.00	12,300.00		12,300.00	12,300.00		0.00
	9,100.00	7,600.00	7,199.89	7,200.00	8,025.00	10,700.00				
Detail: Council Members (4 Members @ \$150/month)							7,200.00	7,200.00	0.00	
Mayor Pro Tem (\$175/month)							2,100.00	2,100.00	0.00	
Mayor (\$250/month)							3,000.00	3,000.00	0.00	
FICA Tax										
10-4110-1810	700.00	650.00	672.00	700.00	1,000.00		1,000.00	1,000.00		0.00
	696.15	581.40	550.78	550.80	613.97	819.00				
Detail: Extra rounding							16.00	16.00	0.00	
7.65% of Salaries (Figured 8%)							984.00	984.00	0.00	
Supplies-Gov Body										
10-4110-2000	2,000.00	2,000.00	3,500.00	3,000.00	2,000.00		2,000.00	2,000.00		0.00
	1,817.77	2,069.18	3,180.94	1,618.09	1,609.77	1,776.00				
Election Expenses										
10-4110-2500	4,000.00	4,000.00	4,600.00	2,000.00	5,000.00		1,600.00	1,600.00		0.00
	3,963.28	0.00	4,517.06	0.00	4,506.75	4,506.00				
Bereavement/Illness Expenses										
10-4110-2600	250.00	500.00	250.00	200.00	300.00		200.00	200.00		0.00
	0.00	431.72	23.35	331.19	1,096.56	107.00				

Description Budget Account Number	2016 Approp Actual	2017 Approp Actual	2018 Approp Actual	2019 Approp Actual	***** 2020 ***** Approp Actual	***** Estimated Full Year Actual	***** Requested	***** 2021 ***** Admin. Recmnd	***** Budgeted	%PY
Department: 10-4110-0000 Governing Body:										
Gasoline										
10-4110-3000	0.00	0.00	0.00	500.00	250.00		250.00	250.00	_____	0.00
	0.00	0.00	0.00	97.13	93.66	125.00				
Vehicle Maintenance										
10-4110-3050	0.00	0.00	0.00	0.00	250.00		200.00	200.00	_____	0.00
	0.00	0.00	0.00	0.00	39.45	54.00				
Travel										
10-4110-3100	1,500.00	1,500.00	1,000.00	1,000.00	1,000.00		1,000.00	1,000.00	_____	0.00
	1,502.18	1,154.71	756.77	303.68	0.00	0.00				
Training & Meetings										
10-4110-3110	5,150.00	3,250.00	4,000.00	4,000.00	4,000.00		2,000.00	2,000.00	_____	0.00
	5,243.04	2,136.00	3,754.34	2,752.27	1,842.93	1,850.00				
Town's Annual Events										
10-4110-3160	0.00	0.00	0.00	0.00	0.00		7,000.00	7,000.00	_____	0.00
	0.00	0.00	0.00	0.00	0.00	0.00				
Detail: Outdoor Entertainment - Band (Fall or Spring)							5,000.00	5,000.00	0.00	
Outdoor Christmas Decor (add to ALCC's Tree)							2,000.00	2,000.00	0.00	
Johnston County Public Schools Support										
10-4110-3175	0.00	0.00	0.00	0.00	3,000.00		3,000.00	3,000.00	_____	0.00
	0.00	0.00	0.00	0.00	2,854.37	2,884.00				
Annual Planning Session										
10-4110-3200	1,000.00	1,000.00	2,500.00	2,000.00	2,000.00		1,000.00	1,000.00	_____	0.00
	282.95	293.00	1,752.97	359.90	561.15	460.00				
Contracted Services										
10-4110-3500	0.00	0.00	5,000.00	0.00	0.00		2,300.00	2,300.00	_____	0.00
	0.00	0.00	4,476.29	0.00	0.00	0.00				
Detail: VC3 - Gov Body Office 365 (Mayor)							309.00	309.00	0.00	

Description	2016	2017	2018	2019	***** 2020 *****	***** 2021 *****	***** 2021 *****	***** 2021 *****	***** 2021 *****	***** 2021 *****
Budget Account Number	Approp Actual	Approp Actual	Approp Actual	Approp Actual	Approp Actual	Estimated Full Year Actual	Requested	Admin. Recmnd	Budgeted	%PY
Department: 10-4110-0000 Governing Body:										
E3 Licenses (\$19.25/mo/12mos) = \$231										
Archiving (\$4.25/mo/12mos) = \$51										
Threat Protection (\$2.25/mo/12mos = \$27										
VC3 - Gov Body Office 365							639.00	639.00	0.00	
Email Only (\$4.15/mo/12mos=\$50 @ 5 people) = \$249										
Archiving (\$4.25/mo/12mos=\$153 @ 5 people) = \$255										
Threat Protection (\$2.25/mo/12mos=\$27 @ 5 people) = \$135										
Lightwire - Gov Body RMM-Remote Monitor/Malware (Mayor & Chambers) (\$25/Computer/12 mos=\$300 @2 computers)= \$600.00							600.00	600.00	0.00	
Christmas Float							600.00	600.00	0.00	
Extra rounding							152.00	152.00	0.00	
							0.00	0.00	0.00	
Legal Advertising										
10-4110-3700	50.00	50.00	50.00	2,400.00	2,000.00		1,500.00	1,500.00	0.00	
	341.96	224.10	325.00	1,873.10	240.50	650.00				
Dues and Subscriptions										
10-4110-4000	9,199.00	9,819.50	9,950.50	11,100.50	11,080.50		13,259.00	13,259.00	0.00	
	8,983.43	9,340.50	9,166.45	10,232.56	10,855.79	10,860.00				
Detail: Amazon Prime (\$179/yr)							59.00	59.00	0.00	
UNC SOG Foundation							700.00	700.00	0.00	
NCLM							6,500.00	6,500.00	0.00	
TJCOG							2,500.00	2,500.00	0.00	
CAMPO							3,100.00	3,100.00	0.00	
Triangle East Chamber							400.00	400.00	0.00	
Insurance Workers Compensation										
10-4110-4550	108.00	108.00	108.00	70.00	70.00		70.00	70.00	0.00	
	108.00	108.00	108.00	70.00	66.00	66.00				
Detail: 6 Members/\$5,000= \$30,000 @ .22%= \$66							70.00	70.00	0.00	
Small Equipment & Furnishings										
10-4110-5000	2,500.00	2,500.00	2,000.00	2,000.00	2,000.00		2,000.00	2,000.00	0.00	

Description	2016	2017	2018	2019	***** 2020 *****	***** 2021 *****	***** 2021 *****	***** 2021 *****	***** 2021 *****	***** 2021 *****
Budget Account Number	Approp Actual	Approp Actual	Approp Actual	Approp Actual	Approp Actual	Estimated Full Year Actual	Requested	Admin. Recmnd	Budgeted	%PY
Department: 10-4110-0000	Governing Body:									
	0.00	2,428.06	1,180.30	0.00	0.00	0.00				
Control Total	35,557.00 32,038.76	33,777.50 26,366.67	42,030.50 36,992.14	37,370.50 25,388.72	46,250.50 32,405.90	34,857.00	50,679.00	50,679.00	0.00	0.00

Description	2016	2017	2018	2019	***** 2020 *****	***** 2021 *****	***** 2021 *****	***** 2021 *****	***** 2021 *****	***** 2021 *****
Budget Account Number	Approp Actual	Approp Actual	Approp Actual	Approp Actual	Approp Actual	Estimated Full Year Actual	Requested	Admin. Recmnd	Budgeted	%PY
Department: 10-4120-0000	Administration:									
Administration: 10-4120-0000										
Payroll Expenses										
10-4120-1000	0.00	0.00	0.00	0.00	0.00					0.00
	0.00	0.00	0.00	0.00	0.00	0.00				
Salaries										
10-4120-1210	69,500.00	67,860.00	94,500.00	105,000.00	105,300.00		109,000.00	109,000.00		0.00
	69,406.52	67,557.10	90,774.98	99,631.57	89,621.72	98,267.00				
Detail: Longevity Dec 2020 (\$100/years service)										
FO/TC - 15 years @ \$100 = \$1500 (max amt.)										
DC - 5 years @ \$100/yr=\$500 @ 60% = \$300										
FO/TC Current Salary \$77,309										
1.5% COLA (July 2020) \$ 1,160										
Perform Pay/Merit (Jan 2021, up to 2%) \$1,570										
DC Current Salary \$41,985										
1.5% COLA (July 2020) \$ 630										
Perform Pay/Merit (Jan 2021, up to 2%) \$852										
Total \$43,467 @ 60%										
Extra Rounding										
							1,800.00	1,800.00	0.00	
							80,039.00	80,039.00	0.00	
							26,080.00	26,080.00	0.00	
							1,081.00	1,081.00	0.00	
Salaries (Part-Time)										
10-4120-1220	6,000.00	6,000.00	2,200.00	16,000.00	32,950.00		36,000.00	36,000.00		0.00
	5,602.50	5,651.25	356.25	14,741.25	32,198.66	35,285.00				
Detail: TA Current \$ 30.70/hour										
80/20 split										
1.5% COLA (July 2020) \$.46/hour										
Perform Pay/Merit (Jan 2021, up to 2%) \$.62/hour										
Total 28 hours/week @ 50 weeks @ \$ 31.80/hour =										
Total \$44,520 @ 80%										
Extra rounding										
							35,700.00	35,700.00	0.00	
							300.00	300.00	0.00	

Description	2016	2017	2018	2019	***** 2020 *****	***** 2021 *****	***** 2021 *****	***** 2021 *****	***** 2021 *****	***** 2021 *****	%PY	
Budget Account Number	Approp Actual	Approp Actual	Approp Actual	Approp Actual	Approp Actual	Estimated Full Year Actual	Requested	Admin. Recmnd	Budgeted			
Department: 10-4120-0000 Administration:												
FICA Taxes												
10-4120-1810	5,900.00	6,150.00	7,760.00	10,500.00	11,200.00		12,000.00	12,000.00			0.00	
	5,738.18	5,610.83	7,007.08	8,788.61	9,374.28	10,286.00						
Detail:	7.65% of Salaries (\$145K) (Figured 8%) Extra rounding							11,600.00	11,600.00		0.00	
							400.00	400.00		0.00		
Retirement												
10-4120-1820	5,250.00	5,400.00	8,040.00	9,300.00	12,000.00		16,000.00	16,000.00			0.00	
	4,143.63	5,288.91	7,525.22	8,508.42	8,639.54	9,474.00						
Detail:	New 10.85% of Salaries (\$145K) (Figured 11%) Extra rounding							15,950.00	15,950.00		0.00	
							50.00	50.00		0.00		
Medical/Dental/Vision												
10-4120-1830	9,516.00	7,344.00	12,811.00	13,890.00	13,620.00		14,000.00	14,000.00			0.00	
	8,832.97	6,422.40	11,299.18	12,437.10	11,033.02	13,357.00						
Detail:	Dental (NCLM-Dental III-No Ortho) \$42/month - FO/TC							504.00	504.00		0.00	
	Medical (SHP) \$665/month - FO/TC							7,980.00	7,980.00		0.00	
	Vision (NCLM-Premier Plus) \$13/month - FO/TC							156.00	156.00		0.00	
	Dental (NCLM-Dental III-No Ortho) \$42/month @ 60% - DC							303.00	303.00		0.00	
	Medical (SHP) \$665/month @ 60% - DC							4,800.00	4,800.00		0.00	
	Vision (NCLM-Premier Plus) \$13/month @ 60% - DC							94.00	94.00		0.00	
	Extra rounding							163.00	163.00		0.00	
NC 401-K												
10-4120-1840	2,000.00	2,040.00	4,725.00	5,500.00	5,300.00		6,500.00	6,500.00			0.00	
	1,500.00	2,026.71	4,538.73	4,981.68	4,481.01	4,914.00						
Detail:	6% of Full-Time Salaries (\$109K)							6,500.00	6,500.00		0.00	
Unemployment												
10-4120-1850	10.00	232.00	10.00	100.00	150.00		150.00	150.00			0.00	
	9.75	231.48	0.00	62.20	94.58	94.00						
Short Term Disability												

Description Budget Account Number	2016 Approp Actual	2017 Approp Actual	2018 Approp Actual	2019 Approp Actual	***** 2020 ***** Approp Actual	***** Estimated Full Year Actual	***** Requested	***** 2021 ***** Admin. Recmnd	***** Budgeted	%PY
Department: 10-4120-0000 Administration:										
10-4120-1880	100.00 84.00	156.00 144.00	265.00 236.40	270.00 244.80	270.00 211.20	256.00	275.00	275.00	_____	0.00
Detail: \$13/month - FO/TC							156.00	156.00	0.00	
\$13/month @ 60% - DC							94.00	94.00	0.00	
Extra rounding							25.00	25.00	0.00	
Life Insurance										
10-4120-1890	200.00 192.08	360.00 332.64	500.00 450.52	545.00 486.49	560.00 427.36	519.00	575.00	575.00	_____	0.00
Detail: \$35/month - FO/TC							420.00	420.00	0.00	
\$20/month @ 60% - DC							145.00	145.00	0.00	
Life Insurance is computed (1.5 x \$44k)/1000 x \$0.28										
Extra rounding							10.00	10.00	0.00	
Professional Fees										
10-4120-1900	5,500.00 5,500.00	6,000.00 5,425.00	5,500.00 5,425.00	5,500.00 5,425.00	8,600.00 8,550.00	8,550.00	11,000.00	11,000.00	_____	0.00
Detail: Auditors - May & Place, PA							10,500.00	10,500.00	0.00	
(5 year contract FY2020 thru FY2024)										
Extra rounding							500.00	500.00	0.00	
Supplies-Admin										
10-4120-2000	3,000.00 450.68	1,500.00 750.52	1,650.00 1,655.99	0.00 0.00	2,500.00 1,770.93	1,674.00	2,500.00	2,500.00	_____	0.00
Bank Service Charges										
10-4120-2250	100.00 52.00	150.00 131.00	100.00 0.00	100.00 16.00	100.00 0.00	0.00	100.00	100.00	_____	0.00
Codification										
10-4120-2700	2,700.00 2,700.00	3,995.00 3,206.58	2,000.00 1,729.63	3,000.00 1,932.47	3,000.00 1,528.21	2,037.00	5,000.00	5,000.00	_____	0.00
Detail: Annual MyMunicode Contract							645.00	645.00	0.00	
Additional Supplements (\$19/page)							4,355.00	4,355.00	0.00	
Gasoline										

Description	2016	2017	2018	2019	***** 2020 *****	***** 2021 *****	***** 2021 *****	***** 2021 *****	***** 2021 *****	***** 2021 *****
Budget Account Number	Approp Actual	Approp Actual	Approp Actual	Approp Actual	Approp Actual	Estimated Full Year Actual	Requested	Admin. Recmnd	Budgeted	%PY
Department: 10-4120-0000	Administration:									
10-4120-3000	0.00	0.00	0.00	500.00	250.00		250.00	250.00		0.00
	0.00	0.00	0.00	209.86	131.51	130.00				
Vehicle Maintenance										
10-4120-3050	0.00	0.00	0.00	80.00	250.00		200.00	200.00		0.00
	0.00	0.00	0.00	10.09	39.60	50.00				
Travel										
10-4120-3100	1,500.00	1,500.00	1,000.00	1,000.00	500.00		500.00	500.00		0.00
	1,494.14	1,174.82	639.81	114.30	80.40	101.00				
Training & Meetings										
10-4120-3110	3,825.00	9,500.00	3,250.00	5,000.00	5,000.00		2,750.00	2,750.00		0.00
	4,056.80	9,343.14	1,954.50	3,120.96	2,672.43	2,908.00				
Postage										
10-4120-3250	1,000.00	500.00	400.00	500.00	500.00		500.00	500.00		0.00
	373.71	186.52	246.07	327.10	459.32	475.00				
Social Media Services										
10-4120-3360	0.00	0.00	6,000.00	5,000.00	3,500.00		3,100.00	3,100.00		0.00
	0.00	0.00	4,253.68	4,834.75	3,076.75	3,078.00				
Detail:							500.00	500.00	0.00	
Website Hosting - EvoGov (annual)							200.00	200.00	0.00	
Website Hosting - Blue Host (last year)							2,400.00	2,400.00	0.00	
Archive Social (annual \$200/mo)										
Contracted Services										
10-4120-3500	20,160.00	10,600.00	10,584.00	9,000.00	12,400.00		8,900.00	8,900.00		0.00
	16,721.60	5,753.25	9,057.40	6,781.18	8,927.96	12,206.00				
Detail:							618.00	618.00	0.00	
VC3 - Admin Dept Office 365 (TA & FO/TC)										
E3 Licenses (\$19.25/mo/12mos=\$231 @ 2 people) = \$462										
Archiving (\$4.25/mo/12mos=\$153 @ 2 people) = \$102										
Threat Protection (\$2.25/mo/12mos=\$27 @ 2 people) = \$54										
VC3 - Admin Dept Office 365 (Deputy)							187.00	187.00	0.00	

Description	2016	2017	2018	2019	***** 2020 *****	***** 2021 *****	***** 2021 *****	***** 2021 *****	***** 2021 *****	***** 2021 *****	%PY
Budget Account Number	Approp Actual	Approp Actual	Approp Actual	Approp Actual	Approp Actual	Estimated Full Year Actual	Requested	Admin. Recmnd	Budgeted		
Department: 10-4120-0000 Administration:											
Clerk 60/40 split											
E3 License (\$19.25/mo/12mos=\$231 @ 60%) = \$139											
Archiving (\$4.25/mo/12mos=\$51 @ 60%) = \$31											
Threat Protection (\$2.25/mo/12mos=\$27 @ 60%) = \$17											
VC3 - Admin Dept Office 365 (Admin Consultant)							128.00	128.00	0.00		
Email Only (\$4.15/mo/12mos) = \$50											
Archiving (\$4.25/mo/12mos) = \$51											
Threat Protection (\$2.25/mo/12mos) = \$27											
VC3 - Edmunds Financial Server Backup (\$350/mo)							4,200.00	4,200.00	0.00		
Lightwire, Inc (\$165/mo - NaaS-Network as a Service)							1,980.00	1,980.00	0.00		
Lightwire - Admin Dept RMM-Remote Monitor/Malware (TA, FO/TC, Extra) (\$25/Computer/12 mos @3 computers)= \$900.00							900.00	900.00	0.00		
Lightwire - Admin Dept RMM-Remote Monitor/Malware (DC 60/40 split) (\$25/Computer/12 mos @ 60%)= \$180.00							180.00	180.00	0.00		
TRM - incidentals							500.00	500.00	0.00		
New Wave Systems - incidentals							207.00	207.00	0.00		
Extra rounding							0.00	0.00	0.00		
Contracted Services-Consultant											
10-4120-3550	22,000.00	45,000.00	40,000.00	28,000.00	5,000.00		5,000.00	5,000.00			0.00
	8,697.84	29,253.95	30,524.08	25,443.23	1,018.74	1,500.00					
Detail: Part-Time Admin Consultant							5,000.00	5,000.00	0.00		
Contracted Services-Software											
10-4120-3600	0.00	5,100.00	5,100.00	5,100.00	5,400.00		6,000.00	6,000.00			0.00
	0.00	5,100.00	5,100.00	5,100.00	5,256.00	5,256.00					
Detail: Edmunds GovTech (Finance)							2,000.00	2,000.00	0.00		
Diligent Corp (iCompass-Mtgs & Minutes-Clerk)							4,000.00	4,000.00	0.00		

Description	2016	2017	2018	2019	***** 2020 *****	***** 2021 *****	***** 2021 *****	***** 2021 *****	***** 2021 *****	***** 2021 *****	
Budget Account Number	Approp Actual	Approp Actual	Approp Actual	Approp Actual	Approp Actual	Estimated Full Year Actual	Requested	Admin. Recmnd	Budgeted	%PY	
Department: 10-4120-0000 Administration:											
Legal Advertising											
10-4120-3700	675.00	1,000.00	500.00	500.00	500.00		500.00	500.00		0.00	
	0.00	32.00	0.00	0.00	0.00	425.00					
Dues & Subscriptions											
10-4120-4000	350.00	410.00	480.00	1,215.00	1,303.00		1,500.00	1,500.00		0.00	
	381.50	343.57	405.33	1,067.98	1,189.80	975.00					
Detail:											
Amazon Prime								60.00	60.00	0.00	
NC Government Finance Officers Assoc (NCGFOA)								50.00	50.00	0.00	
International Institute of Municipal Clerks Assoc (IIMC)								170.00	170.00	0.00	
NC Municipal Clerk's Assoc (NCMCA) 1 @ \$70 (Clerk)								70.00	70.00	0.00	
Adobe DC Subscription \$32/month - FO/TC & Town Admin								384.00	384.00	0.00	
.Gov Domain								400.00	400.00	0.00	
Government Finance Officers Assoc (GFOA)								170.00	170.00	0.00	
TownofArcherLodge.com Domain								50.00	50.00	0.00	
Extra rounding								146.00	146.00	0.00	
Equipment Lease											
10-4120-4200	4,632.00	4,800.00	5,500.00	7,000.00	5,000.00		3,300.00	3,300.00		0.00	
	4,693.98	4,852.96	5,398.57	4,615.88	3,435.15	4,232.00					
Detail:											
Extra rounding								60.00	60.00	0.00	
Alford Leasing \$ 95/mo - Lease								3,240.00	3,240.00	0.00	
\$175/mo - Overage											
Vehicle Lease											
10-4120-4300	0.00	0.00	0.00	8,600.00	5,200.00		5,100.00	5,100.00		0.00	
	0.00	0.00	0.00	7,627.56	5,057.64	5,058.00					
Detail:											
Annual Lease Payment (\$425/mo) 14 payments remain								5,100.00	5,100.00	0.00	
3 year lease ends Sept 2021											
Insurance Property & Liability											
10-4120-4500	4,762.00	5,000.00	3,450.00	6,000.00	4,500.00		5,100.00	5,100.00		0.00	
	4,761.99	3,790.21	3,413.05	4,029.00	4,443.67	0.00					
Detail:											
NCLM Prop & Liability Quote								4,450.00	4,450.00	0.00	

Description	2016	2017	2018	2019	***** 2020 *****	***** 2021 *****	***** 2021 *****	***** 2021 *****	***** 2021 *****	***** 2021 *****
Budget Account Number	Approp Actual	Approp Actual	Approp Actual	Approp Actual	Approp Actual	Estimated Full Year Actual	Requested	Admin. Recmnd	Budgeted	%PY
Department: 10-4120-0000	Administration:									
Auto Insurance Quote							650.00	650.00	0.00	
Insurance Workers Compensation										
10-4120-4550	492.00	492.00	444.00	500.00	500.00		385.00	385.00	_____	0.00
	492.00	492.00	444.00	500.00	419.00	419.00				
Detail: Balance of WC Minimum Premium \$600							385.00	385.00	0.00	
Small Equipment & Furnishings										
10-4120-5000	2,500.00	2,500.00	2,500.00	2,500.00	2,000.00		2,000.00	2,000.00	_____	0.00
	1,121.30	2,415.48	1,961.58	248.00	0.00	150.00				
Control Total	171,672.00	193,589.00	219,269.00	250,200.00	247,353.00		258,185.00	258,185.00	0.00	0.00
	147,007.17	165,516.32	194,397.05	221,285.48	204,138.48	221,676.00				

Description	2016	2017	2018	2019	***** 2020 *****	***** 2021 *****	***** 2021 *****	***** 2021 *****	***** 2021 *****	***** 2021 *****
Budget Account Number	Approp Actual	Approp Actual	Approp Actual	Approp Actual	Approp Actual	Estimated Full Year Actual	Requested	Admin. Recmnd	Budgeted	%PY
Department: 10-4140-0000	Tax Collections Fees:									
Tax Collections Fees:										
10-4140-0000										
Tax Collection Fees (NC & JoCo)										
10-4140-4950	10,500.00	13,900.00	17,000.00	19,000.00	25,000.00		25,000.00	25,000.00		0.00
	8,846.83	14,163.18	15,376.26	17,638.30	21,342.34	23,429.00				
Detail: JoCo Tax Scroll							22,140.00	22,140.00	0.00	
ADVL (\$740K) @ 2.5% = 18,500										
MV (\$104k) @ 3.5% = 3,640										
Extra rounding							2,860.00	2,860.00	0.00	
Control Total	10,500.00	13,900.00	17,000.00	19,000.00	25,000.00		25,000.00	25,000.00	0.00	0.00
	8,846.83	14,163.18	15,376.26	17,638.30	21,342.34	23,429.00				

Description	2016	2017	2018	2019	***** 2020 *****	***** 2021 *****	***** 2021 *****	***** 2021 *****	***** 2021 *****	***** 2021 *****
Budget Account Number	Approp Actual	Approp Actual	Approp Actual	Approp Actual	Approp Actual	Estimated Full Year Actual	Requested	Admin. Recmnd	Budgeted	%PY
Department: 10-4150-0000	Legal:									
Legal:	10-4150-0000									
Legal - Attorney Fees										
10-4150-1920	18,000.00	19,500.00	15,000.00	15,000.00	13,000.00		14,750.00	14,750.00		0.00
	15,798.75	10,712.50	14,617.50	11,426.25	10,642.50	13,695.00				
Detail: Services							12,770.00	12,770.00	0.00	
Retainer \$165 @ 12 months							1,980.00	1,980.00	0.00	
Control Total	18,000.00	19,500.00	15,000.00	15,000.00	13,000.00		14,750.00	14,750.00	0.00	0.00
	15,798.75	10,712.50	14,617.50	11,426.25	10,642.50	13,695.00				

Description	2016	2017	2018	2019	***** 2020 *****	***** 2021 *****	***** 2021 *****	***** 2021 *****	***** 2021 *****	***** 2021 *****
Budget Account Number	Approp Actual	Approp Actual	Approp Actual	Approp Actual	Approp Actual	Estimated Full Year Actual	Requested	Admin. Recmnd	Budgeted	%PY
Department: 10-4170-0000	Property Tax:									
Property Tax:										
10-4170-0000										
Personal Property Tax										
10-4170-1000	127.00	130.00	130.00	100.00	100.00		100.00	100.00		0.00
	126.45	111.85	95.90	89.36	104.44	104.00				
Detail: Property Tax on CEI Copier							100.00	100.00	0.00	
Control Total	127.00	130.00	130.00	100.00	100.00		100.00	100.00	0.00	0.00
	126.45	111.85	95.90	89.36	104.44	104.00				

Description Budget Account Number	2016 Approp Actual	2017 Approp Actual	2018 Approp Actual	2019 Approp Actual	***** 2020 ***** Approp Actual	***** Estimated Full Year Actual	***** Requested	***** 2021 ***** Admin. Recmnd	***** Budgeted	%PY
Department: 10-4190-0000 Public Buildings:										
Public Buildings:										
10-4190-0000										
Professional Services										
10-4190-1900	0.00	0.00	32,000.00	17,500.00	3,000.00		3,000.00	3,000.00		0.00
	0.00	0.00	31,628.00	14,662.92	2,602.67	0.00				
Detail: Smithfield Sign - Lettering/Numbering for 911 Services							3,000.00	3,000.00	0.00	
Supplies-Buildings										
10-4190-2000	0.00	0.00	0.00	2,100.00	3,500.00		2,500.00	2,500.00		0.00
	0.00	0.00	0.00	1,779.53	3,178.65	3,387.00				
Water & Sewer										
10-4190-3310	240.00	240.00	240.00	240.00	450.00		500.00	500.00		0.00
	180.00	180.00	192.00	192.00	267.20	500.00				
Detail: JoCo Public Utilities (\$35/mo) Extra rounding							420.00	420.00	0.00	
							80.00	80.00	0.00	
LP Gas										
10-4190-3320	1,400.00	1,300.00	1,500.00	2,000.00	2,500.00		2,000.00	2,000.00		0.00
	676.48	701.90	1,349.75	1,701.01	1,085.41	1,302.00				
Electric										
10-4190-3330	3,000.00	3,000.00	4,000.00	6,000.00	6,000.00		6,000.00	6,000.00		0.00
	3,128.93	3,133.40	3,602.67	5,448.34	4,547.46	5,605.00				
Detail: \$500/month							6,000.00	6,000.00	0.00	
Communications										
10-4190-3340	0.00	0.00	6,200.00	6,500.00	7,000.00		7,200.00	7,200.00		0.00
	0.00	0.00	6,145.41	5,843.36	5,876.70	7,116.00				
Detail: Spectrum/TWC (\$600/mo)							7,200.00	7,200.00	0.00	
Contracted Services										
10-4190-3500	14,232.00	12,856.00	15,202.00	15,000.00	18,300.00		20,500.00	20,500.00		0.00

Description	2016	2017	2018	2019	***** 2020 *****	***** 2021 *****	***** 2021 *****	***** 2021 *****	***** 2021 *****	***** 2021 *****
Budget Account Number	Approp Actual	Approp Actual	Approp Actual	Approp Actual	Approp Actual	Estimated Full Year Actual	Requested	Admin. Recmnd	Budgeted	%PY
Department: 10-4190-0000	Public Buildings:									
	14,181.50	12,850.84	15,202.74	12,684.23	13,771.64	0.00				
Detail: ProTurf Park Land Maintenance \$170/mo							2,040.00	2,040.00	0.00	
ProTurf Inclement Weather/Fireants							750.00	750.00	0.00	
ProTurf Lawn Maintenance \$650/mo							7,800.00	7,800.00	0.00	
UniFirst \$55/bi-weekly							1,430.00	1,430.00	0.00	
Cleaning Fall/Spring Windows, PowerWashing Bldg.							1,500.00	1,500.00	0.00	
Cleaning Town Hall \$295/mo							3,540.00	3,540.00	0.00	
American Alarms Security \$40/mo							480.00	480.00	0.00	
Neuse Termite \$75/qtr							300.00	300.00	0.00	
Waste Industries							425.00	425.00	0.00	
Gregory Poole - Generator PM1 & PM2							1,000.00	1,000.00	0.00	
Modern Mechanical - HVAC Fall & Spring Service/Filters							1,000.00	1,000.00	0.00	
Extra rounding							235.00	235.00	0.00	
Repairs & Maintenance Buildings										
10-4190-3520	5,000.00	9,000.00	9,100.00	6,000.00	9,000.00		5,000.00	5,000.00	_____	0.00
	2,316.81	7,947.66	8,796.49	4,836.60	9,139.06	9,139.00				
Storm Water Repairs										
10-4190-3530	0.00	0.00	3,600.00	0.00	3,000.00		1,000.00	1,000.00	_____	0.00
	0.00	0.00	3,165.00	0.00	0.00	0.00				
Insurance Property & Liability										
10-4190-4500	500.00	600.00	650.00	650.00	800.00		1,100.00	1,100.00	_____	0.00
	0.00	587.46	602.99	490.28	761.23	761.00				
Veterans Memorial										
10-4190-5200	12,000.00	30,057.00	0.00	0.00	0.00		1,500.00	1,500.00	_____	0.00
	5,528.66	30,056.73	0.00	0.00	622.95	0.00				
Detail: Flags - Once/Year							1,500.00	1,500.00	0.00	
Control Total	36,372.00	57,053.00	72,492.00	55,990.00	53,550.00		50,300.00	50,300.00	0.00	0.00
	26,012.38	55,457.99	70,685.05	47,638.27	41,852.97	27,810.00				

Description	2016	2017	2018	2019	***** 2020 *****	***** 2021 *****				
Budget Account Number	Approp Actual	Approp Actual	Approp Actual	Approp Actual	Approp Actual	Estimated Full Year Actual	Requested	Admin. Recmnd	Budgeted	%PY
Department: 10-4200-0000	Video Programming:									
Video Programming:										
10-4200-0000										
PEG Media Partners - EWT										
10-4200-3500	56,738.00	55,600.00	54,400.00	54,000.00	53,000.00		53,000.00	53,000.00		0.00
	55,944.08	55,172.40	53,514.71	54,054.08	27,494.32	54,988.00				
Detail: approx \$13,250/qtr							53,000.00	53,000.00	0.00	

Description Budget Account Number	2016 Approp Actual	2017 Approp Actual	2018 Approp Actual	2019 Approp Actual	***** 2020 ***** Approp Actual	***** Estimated Full Year Actual	***** Requested	***** 2021 ***** Admin. Recmnd	***** Budgeted	%PY	
Department: 10-4300-0000 Public Safety:											
Public Safety: 10-4300-0000											
Supplies-Animal Control											
10-4300-2000	0.00	0.00	1,000.00	500.00	500.00		500.00	500.00	_____	0.00	
	0.00	0.00	12.80	36.80	0.00	0.00					
Training & Meetings-Animal Control											
10-4300-3110	0.00	0.00	0.00	500.00	500.00		500.00	500.00	_____	0.00	
	0.00	0.00	0.00	426.12	0.00	0.00					
Contracted Services-AL Fire Department											
10-4300-3500	0.00	0.00	204,000.00	274,000.00	330,000.00		329,000.00	329,000.00	_____	0.00	
	0.00	0.00	201,745.11	267,247.01	323,136.19	325,000.00					
Detail:	JoCo Tax Scroll ADVL (\$740K) + MV (\$104K) = \$844,000 less Jo Co Tax Collection Fees (below) \$25K * .41 (.09/.22) = \$335,790 @ 98%							329,000.00	329,000.00	_____	0.00
	JoCo Tax Collection Fees ADVL (\$740K @2.5%= \$18,500)+ MV (\$104K @3.5%= \$3,640)+ (extra \$2,860)= est \$25,000										
Contracted Services-Police Protection											
10-4300-3525	0.00	0.00	0.00	3,500.00	2,500.00		2,000.00	2,000.00	_____	0.00	
	0.00	0.00	0.00	0.00	0.00	0.00					
Detail:	Town of Clayton Police Protection for Animal Control							2,000.00	2,000.00	_____	0.00
Contracted Services-Animal Control											
10-4300-3550	0.00	0.00	3,524.00	4,250.00	3,000.00		2,000.00	2,000.00	_____	0.00	
	0.00	0.00	3,547.72	3,906.05	1,098.88	1,464.00					
Control Total	0.00	0.00	208,524.00	282,750.00	336,500.00		334,000.00	334,000.00	_____	0.00	
	0.00	0.00	205,305.63	271,615.98	324,235.07	326,464.00					

Description	2016	2017	2018	2019	***** 2020 *****	***** 2021 *****	***** 2021 *****	***** 2021 *****	***** 2021 *****	***** 2021 *****
Budget Account Number	Approp Actual	Approp Actual	Approp Actual	Approp Actual	Approp Actual	Estimated Full Year Actual	Requested	Admin. Recmnd	Budgeted	%PY
Department: 10-4510-0000 Public Works:										
Public Works:										
10-4510-0000										
Street Lights										
10-4510-3330	6,120.00	6,384.00	6,300.00	6,000.00	8,000.00		8,000.00	8,000.00		0.00
	6,388.14	6,978.58	5,380.17	5,438.41	4,604.32	6,223.00				
Detail: REPS Adjustment & 7% NC Sales Tax on Electricity (approx \$45/mo)							540.00	540.00	0.00	
20 wood poles @ \$2 = \$40 @ 12 months							528.00	528.00	0.00	
35 lights @ \$16 = \$560 @ 12 months							6,720.00	6,720.00	0.00	
Extra rounding							212.00	212.00	0.00	
Contracted Services										
10-4510-3500	0.00	0.00	25,000.00	3,000.00	43,000.00		20,000.00	20,000.00		0.00
	0.00	0.00	0.00	0.00	13,482.00	13,482.00				
Detail: NCDOT 20% of Estimated Sidewalk Cost (\$90K)							18,000.00	18,000.00	0.00	
Additional Amount (just in case)							2,000.00	2,000.00	0.00	
Repairs & Maintenance- Streets/Sidewalks										
10-4510-3520	32,500.00	40,000.00	40,000.00	25,000.00	5,000.00		2,000.00	2,000.00		0.00
	0.00	0.00	0.00	146.50	0.00	0.00				
Road Signs/Banners										
10-4510-3590	0.00	500.00	10,500.00	12,500.00	19,000.00		10,000.00	10,000.00		0.00
	0.00	0.00	8,458.70	11,526.60	12,902.00	17,202.00				
Detail: Road Signs							2,000.00	2,000.00	0.00	
Mosca Banners							8,000.00	8,000.00	0.00	
Installation Street Lights										
10-4510-5000	0.00	0.00	0.00	0.00	2,000.00		3,000.00	3,000.00		0.00
	0.00	0.00	0.00	0.00	0.00	0.00				
Detail: Add 10 add'l street lights & 10 add'l wood poles (\$300/ea)							3,000.00	3,000.00	0.00	
Capital Outlay										

Description	2016	2017	2018	2019	***** 2020 *****	***** 2021 *****	***** 2021 *****	***** 2021 *****	***** 2021 *****	***** 2021 *****
Budget Account Number	Approp Actual	Approp Actual	Approp Actual	Approp Actual	Approp Actual	Estimated Full Year Actual	Requested	Admin. Recmnd	Budgeted	%PY
Department: 10-4510-0000	Public Works:									
10-4510-5100	0.00	0.00	0.00	0.00	1,500.00		10,000.00	10,000.00		0.00
	0.00	0.00	0.00	0.00	0.00	0.00				
Detail: Sidewalk to ALVM & Gravel for Parking/Bumpers (3-5 spaces)							10,000.00	10,000.00	0.00	
Control Total	38,620.00 6,388.14	46,884.00 6,978.58	81,800.00 13,838.87	46,500.00 17,111.51	78,500.00 30,988.32	36,907.00	53,000.00	53,000.00	0.00	0.00

Description	2016	2017	2018	2019	***** 2020 *****	***** 2021 *****	***** 2021 *****	***** 2021 *****	***** 2021 *****	***** 2021 *****
Budget Account Number	Approp Actual	Approp Actual	Approp Actual	Approp Actual	Approp Actual	Estimated Full Year Actual	Requested	Admin. Recmnd	Budgeted	%PY
Department: 10-4910-0000	Planning/Zoning:									
Planning/Zoning:										
10-4910-0000										
Payroll Expenses										
10-4910-1000	0.00	0.00	0.00	0.00	0.00					0.00
	0.00	0.00	0.00	0.00	0.00	0.00				
Salaries										
10-4910-1210	2,100.00	2,100.00	12,710.00	13,000.00	17,980.00		18,500.00	18,500.00		0.00
	1,400.00	1,575.00	9,754.92	11,836.16	13,906.07	15,957.00				
Detail: DC Current Salary	\$41,985						17,400.00	17,400.00	0.00	
1.5% COLA (July 2020) \$	630									
Perform Pay/Merit (Jan 2021, up to 2%)	\$852									
Total \$43,467 @ 40%										
Longevity Dec 2020 (\$100/years service)							200.00	200.00	0.00	
DC - 5 years @ \$100/yr=\$500 @ 40% = \$200										
Extra rounding							900.00	900.00	0.00	
Salaries (Part-Time)										
10-4910-1220	0.00	0.00	0.00	4,250.00	44,070.00		48,500.00	48,500.00		0.00
	0.00	0.00	0.00	2,422.50	43,175.70	50,000.00				
Detail: TA Current	\$ 30.70/hour						8,900.00	8,900.00	0.00	
80/20 split										
1.5% COLA (July 2020) \$.46/hour									
Perform Pay/Merit (Jan 2021, up to 2%)	\$.62/hour									
28 hours/week @ 50 weeks @ \$ 31.80/hour	=									
Total \$44,520 @ 20%										
TP Current	\$ 34.77/hour						35,964.00	35,964.00	0.00	
1.5% COLA (July 2020) \$.52/hour									
Perform Pay/Merit (Jan 2021, up to 2%)	\$.71/hour									
999 hours/year @ \$ 36/hour =										
Total \$35,964										
Part-Time Asst							3,000.00	3,000.00	0.00	
6 hours/week @ 50 weeks @ \$10/hour =										
Extra rounding							636.00	636.00	0.00	

Description	2016	2017	2018	2019	***** 2020 *****	***** 2021 *****	***** 2021 *****	***** 2021 *****	***** 2021 *****	***** 2021 *****	%PY
Budget Account Number	Approp Actual	Approp Actual	Approp Actual	Approp Actual	Approp Actual	Estimated Full Year Actual	Requested	Admin. Recmnd	Budgeted		
Department: 10-4910-0000 Planning/Zoning:											
Salaries Planning Board											
10-4910-1230	0.00	0.00	0.00	0.00	1,400.00		1,800.00	1,800.00			0.00
	0.00	0.00	0.00	0.00	240.00	1,040.00					
Detail: Planning Board (5 members @ \$40 for 8 meetings)							1,600.00	1,600.00		0.00	
Annual Organizational Mtg PB 5 members @ \$40/each							200.00	200.00		0.00	
Salaries Board of Adjustment											
10-4910-1250	500.00	700.00	700.00	700.00	1,120.00		1,400.00	1,400.00			0.00
	0.00	150.00	100.00	125.00	80.00	400.00					
Detail: 2 Alternates @ \$40/each per quarter							320.00	320.00		0.00	
5 Members @ \$40/ each per quarter							800.00	800.00		0.00	
Annual Organizational Mtg BOA 5 members + 2 alternates @ \$40/each							280.00	280.00		0.00	
Total \$480											
FICA Taxes											
10-4910-1810	199.00	230.00	1,064.00	2,000.00	5,200.00		6,000.00	6,000.00			0.00
	107.11	131.97	760.03	1,107.11	4,411.96	5,109.00					
Detail: 7.65% of Salaries (\$71k) (Figured 8%)							5,680.00	5,680.00		0.00	
Extra rounding							320.00	320.00		0.00	
Retirement											
10-4910-1820	0.00	0.00	900.00	1,100.00	1,900.00		3,100.00	3,100.00			0.00
	0.00	0.00	758.87	944.68	1,340.55	1,539.00					
Detail: New 10.85% of Salaries (\$28k) (Figured 11%)							3,080.00	3,080.00		0.00	
Extra rounding							20.00	20.00		0.00	
Medical/Dental/Vision											
10-4910-1830	0.00	0.00	2,261.00	2,495.00	3,390.00		3,500.00	3,500.00			0.00
	0.00	0.00	1,897.70	2,194.74	2,758.26	3,338.00					
Detail: Dental (NCLM-Dental III-No Ortho) \$42/month @ 40% - DC							202.00	202.00		0.00	
Medical (SHP) \$665/month @ 40% - DC							3,190.00	3,190.00		0.00	
Vision (NCLM-Premier Plus) \$13/month @ 40% - DC							62.00	62.00		0.00	
Extra rounding							46.00	46.00		0.00	

Description	2016	2017	2018	2019	***** 2020 *****	***** 2021 *****	***** 2021 *****	***** 2021 *****	***** 2021 *****	***** 2021 *****	%PY
Budget Account Number	Approp Actual	Approp Actual	Approp Actual	Approp Actual	Approp Actual	Estimated Full Year Actual	Requested	Admin. Recmnd	Budgeted		
Department: 10-4910-0000 Planning/Zoning:											
NC 401-K											
10-4910-1840	0.00	0.00	525.00	600.00	1,050.00		1,200.00	1,200.00			0.00
	0.00	0.00	457.73	553.04	695.39	800.00					
Detail: 6% of Full-Time Salaries (\$19K)							1,140.00	1,140.00	0.00		
Extra rounding							60.00	60.00	0.00		
Unemployment											
10-4910-1850	0.00	0.00	10.00	30.00	100.00		50.00	50.00			0.00
	0.00	0.00	0.00	26.66	40.54	41.00					
Short Term Disability											
10-4910-1880	0.00	0.00	47.00	50.00	70.00		67.00	67.00			0.00
	0.00	0.00	39.60	43.20	52.80	58.00					
Detail: \$13/month @ 40% - DC							62.40	62.40	0.00		
Extra rounding							4.60	4.60	0.00		
Life Insurance											
10-4910-1890	0.00	0.00	58.00	65.00	95.00		100.00	100.00			0.00
	0.00	0.00	46.20	54.47	52.84	80.00					
Detail: \$20/month @ 40% - DC							96.00	96.00	0.00		
Life Insurance is computed (1.5 x \$44k)/1000 x \$0.28											
Extra rounding							4.00	4.00	0.00		
Professional Fees											
10-4910-1900	2,500.00	1,500.00	4,000.00	0.00	1,500.00		5,000.00	5,000.00			0.00
	0.00	0.00	4,000.00	0.00	0.00	0.00					
Detail: Traffic Impact Study - Future Subdivisions							5,000.00	5,000.00	0.00		
Supplies-Planning/Zoning											
10-4910-2000	2,000.00	1,000.00	2,000.00	2,000.00	4,300.00		3,000.00	3,000.00			0.00
	421.82	385.05	1,873.63	788.28	3,843.35	4,660.00					
Gasoline											
10-4910-3000	0.00	0.00	0.00	500.00	500.00		250.00	250.00			0.00
	0.00	0.00	0.00	35.95	79.44	105.00					

Description Budget Account Number	2016 Approp Actual	2017 Approp Actual	2018 Approp Actual	2019 Approp Actual	***** 2020 ***** Approp Actual	***** Estimated Full Year Actual	***** Requested	***** 2021 ***** Admin. Recmnd	***** Budgeted	%PY
Department: 10-4910-0000 Planning/Zoning:										
people) = \$255 Threat Protection (\$2.25/mo/12mos=\$27 @ 5 people) = \$135										
Lightwire - Plan/Zone Dept RMM-Remote Monitor/Malware (TP/Extra) (\$25/Computer/12 mos @2 computers)= \$600.00							600.00	600.00	0.00	
Lightwire - Plan/Zone Dept RMM-Remote Monitor/Malware (DC 60/40 split) (\$25/Computer/12 mos @ 40%)= \$120.00							120.00	120.00	0.00	
Extra rounding							207.00	207.00	0.00	
Contracted Services-Software										
10-4910-3600	0.00	0.00	0.00	0.00	2,600.00		3,750.00	3,750.00	_____	0.00
	0.00	0.00	0.00	0.00	2,600.00	0.00				
Detail: Edmunds Govtech (Permitting/Code Enforcement)- Balance on Module							2,600.00	2,600.00	0.00	
Edmunds GovTech (Annual Maintenance-CPCE Module = \$1325 Pro-Rated for 10 mos (\$1325/12 * 10) = \$1,104							1,150.00	1,150.00	0.00	
Code Enforcement Services										
10-4910-3650	0.00	0.00	1,000.00	1,000.00	1,000.00		1,500.00	1,500.00	_____	0.00
	0.00	0.00	0.00	0.00	506.25	506.00				
Legal Advertising										
10-4910-3700	950.00	950.00	500.00	500.00	1,300.00		2,500.00	2,500.00	_____	0.00
	92.96	199.20	357.24	459.10	1,697.80	2,038.00				
Detail: N&O - Southeast Edition (Fridays)							2,500.00	2,500.00	0.00	
Dues & Subscriptions										
10-4910-4000	0.00	0.00	100.00	305.00	920.00		950.00	950.00	_____	0.00
	0.00	0.00	33.00	287.94	960.80	886.00				
Detail: Amazon Prime							60.00	60.00	0.00	
Adobe DC Subscription \$32/month - DC & Town Planner							384.00	384.00	0.00	
NC Municipal Clerk's Assoc (NCMCA) 1 @ \$70 (Deputy Clerk)							70.00	70.00	0.00	
Code Enforcement Certification - TP							100.00	100.00	0.00	

Description Budget Account Number	2016 Approp Actual	2017 Approp Actual	2018 Approp Actual	2019 Approp Actual	***** 2020 ***** Approp Actual	***** Estimated Full Year Actual	***** Requested	***** 2021 ***** Admin. Recmnd	***** Budgeted	%PY
Department: 10-4910-0000	Planning/Zoning:									
APA - TP							200.00	200.00	0.00	
Floodplain - TP							100.00	100.00	0.00	
Extra rouding							36.00	36.00	0.00	
Insurance Workers Compensation										
10-4910-4550	9.00	0.00	48.00	30.00	115.00		150.00	150.00	_____	0.00
	0.00	0.00	48.00	30.00	115.00	115.00				
Detail: FT Salary \$19K + PT Salary \$49K @ .22% = \$112							150.00	150.00	0.00	
Registering Documents										
10-4910-4900	50.00	50.00	50.00	50.00	50.00		100.00	100.00	_____	0.00
	50.00	0.00	0.00	21.00	0.00	0.00				
Detail: @ Jo Co Courthouse							100.00	100.00	0.00	
Small Equipment & Furnishings										
10-4910-5000	0.00	1,500.00	1,500.00	2,000.00	2,000.00		2,000.00	2,000.00	_____	0.00
	0.00	1,494.30	613.12	1,733.00	0.00	0.00				
Control Total	77,088.00	92,130.00	99,323.00	104,055.00	142,129.00		156,767.00	156,767.00	0.00	0.00
	68,697.09	86,613.47	90,473.25	93,943.89	126,455.42	140,823.00				

Description	2016	2017	2018	2019	***** 2020 *****	***** 2021 *****	***** 2021 *****	***** 2021 *****	***** 2021 *****	***** 2021 *****
Budget Account Number	Approp Actual	Approp Actual	Approp Actual	Approp Actual	Approp Actual	Estimated Full Year Actual	Requested	Admin. Recmnd	Budgeted	%PY
Department: 10-6120-0000	Parks & Recreation:									
Parks & Recreation:										
10-6120-0000										
Professional Services										
10-6120-1900	14,475.00	9,000.00	10,000.00	39,250.00	5,000.00		5,000.00	5,000.00		0.00
	0.00	3,805.00	8,162.50	32,710.00	150.00	0.00				
Contracted Services - ALCC										
10-6120-3500	55,000.00	55,000.00	50,000.00	65,000.00	40,000.00		40,000.00	40,000.00		0.00
	55,000.00	55,000.00	50,000.00	65,000.00	40,000.00	0.00				
Detail:	\$4,000/qtr									
	Mower Lease \$650/mo = \$7,800									
	Contracted Soccer Director & Baseball/Softball Director \$500/ea/mo = \$12,000									
	Umpires \$350/mo = \$4,200									
	Total \$24,000/12 mos = \$2,000 per month									
Control Total	69,475.00	64,000.00	60,000.00	104,250.00	45,000.00		45,000.00	45,000.00	0.00	0.00
	55,000.00	58,805.00	58,162.50	97,710.00	40,150.00	0.00				

Description	2016	2017	2018	2019	***** 2020 *****	***** 2021 *****	***** 2021 *****	***** 2021 *****	***** 2021 *****	***** 2021 *****	%PY	
Budget Account Number	Approp Actual	Approp Actual	Approp Actual	Approp Actual	Approp Actual	Estimated Full Year Actual	Requested	Admin. Recmnd	Budgeted			
Department: 10-9110-0000 Debt Service & Fees:												
Debt Service & Fees:												
10-9110-0000												
Principal Payments-Town Hall												
10-9110-1000	33,334.00	33,334.00	33,334.00	33,334.00	33,334.00		33,334.00	33,334.00			0.00	
	33,333.33	33,333.33	33,333.33	33,333.33	33,333.33	33,333.00						
Detail:	3/2012 Borrowed \$500K 3/2020 Approx. Balance \$234K 3/2027 Pay off							33,334.00	33,334.00	0.00		
Principal Payments-Park Land												
10-9110-1100	0.00	0.00	0.00	0.00	50,001.00		50,001.00	50,001.00			0.00	
	0.00	0.00	0.00	0.00	50,000.00	50,000.00						
Detail:	8/2018 Borrowed \$400K 8/2019 Approx. Balance \$350K + Interest 8/2026 Pay off							50,001.00	50,001.00	0.00		
Principal Payments-Expansion Town Hall												
10-9110-1200	0.00	0.00	0.00	0.00	27,001.00		27,001.00	27,001.00			0.00	
	0.00	0.00	0.00	0.00	27,000.00	27,000.00						
Detail:	9/2018 Borrowed \$405K 9/2019 Approx. Balance \$378K + Interest 9/2033 Pay off							27,001.00	27,001.00	0.00		
Interest Payments-Town Hall												
10-9110-2000	13,640.00	12,504.00	11,367.00	10,231.00	9,094.00		7,957.00	7,957.00			0.00	
	13,640.00	12,503.33	11,366.67	10,230.00	9,093.33	9,093.00						
Interest Payments-Park Land												
10-9110-2100	0.00	0.00	0.00	0.00	16,001.00		14,001.00	14,001.00			0.00	
	0.00	0.00	0.00	0.00	16,000.00	16,000.00						
Interest Payments-Expansion Town Hall												
10-9110-2200	0.00	0.00	0.00	0.00	9,906.00		12,775.00	12,775.00			0.00	
	0.00	0.00	0.00	0.00	9,817.60	9,817.00						

Description	2016	2017	2018	2019	***** 2020 *****	***** 2021 *****	***** 2021 *****	***** 2021 *****	***** 2021 *****	***** 2021 *****
Budget Account Number	Approp Actual	Approp Actual	Approp Actual	Approp Actual	Approp Actual	Estimated Full Year Actual	Requested	Admin. Recmnd	Budgeted	%PY
Department: 10-9110-0000	Debt Service & Fees:									
Control Total	46,974.00 46,973.33	45,838.00 45,836.66	44,701.00 44,700.00	43,565.00 43,563.33	145,337.00 145,244.26	145,243.00	145,069.00	145,069.00	0.00	0.00

Description	2016	2017	2018	2019	***** 2020 *****	***** 2021 *****	***** 2021 *****	***** 2021 *****	***** 2021 *****	***** 2021 *****
Budget Account Number	Approp Actual	Approp Actual	Approp Actual	Approp Actual	Approp Actual	Estimated Full Year Actual	Requested	Admin. Recmnd	Budgeted	%PY
Department: 10-9900-0000	Interfund Transfers:									
Interfund Transfers:										
10-9900-0000										
Transfer to Capital Reserve Fund 30										
10-9900-0030	0.00	0.00	25,000.00	25,000.00	25,000.00					0.00
	0.00	0.00	25,000.00	25,000.00	25,000.00	25,000.00				
Transfer to Park Reserve Fund 31										
10-9900-0031	0.00	0.00	177,000.00	201,000.00	125,000.00		145,000.00	145,000.00		0.00
	0.00	0.00	126,456.80	188,910.90	128,939.98	133,700.00				
Detail:	Fee In Lieu Revenues									
	(Acct# 10-3345-0000)									
	20 lots @ \$1,500									
	JoCo Tax Scroll ADVL (\$740K) + MV									
	(\$104K) = \$844,000 - Jo Co Tax									
	Collection Fees (below) \$25K * .14									
	(.03/.22) =									
	JoCo Tax Collection Fees									
	ADVL (\$740K @2.5%= \$18,500)+ MV (\$104K									
	@3.5%= \$3,640)+ (extra \$2,860)= est									
	\$25,000									
	Extra									
							340.00	340.00	0.00	
							0.00	0.00	0.00	
Transfer to Public Safety Reserve Fnd 32										
10-9900-0032	0.00	0.00	0.00	300,000.00	25,000.00		25,000.00	25,000.00		0.00
	0.00	0.00	0.00	300,000.00	25,000.00	25,000.00				
Budgeted Total	561,123.00	622,401.50	1,116,669.50	1,538,780.50	1,360,719.50		1,355,850.00	1,355,850.00	0.00	0.00
	462,832.98	525,734.62	949,615.66	1,415,376.07	1,183,994.00	1,209,696.00				
Non-Budget Total	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00				
Budget Fund Total	561,123.00	622,401.50	1,116,669.50	1,538,780.50	1,360,719.50		1,355,850.00	1,355,850.00	0.00	0.00
	462,832.98	525,734.62	949,615.66	1,415,376.07	1,183,994.00	1,209,696.00				

Description	2016	2017	2018	2019	***** 2020 *****	***** 2021 *****	***** 2021 *****	***** 2021 *****	***** 2021 *****	***** 2021 *****
Budget Account Number	Approp Actual	Approp Actual	Approp Actual	Approp Actual	Approp Actual	Estimated Full Year Actual	Requested	Admin. Recmnd	Budgeted	%PY
Department: 10-9900-0000	Interfund Transfers:									
Year Total	561,123.00 462,832.98	622,401.50 525,734.62	1,116,669.50 949,615.66	1,538,780.50 1,415,376.07	1,360,719.50 1,183,994.00	1,209,696.00	1,355,850.00	1,355,850.00	0.00	0.00

Description Budget Account Number	2016		2017		2018		2019		***** 2020 *****		***** 2021 *****			
	Approp Actual	Actual	Approp Actual	Actual	Approp Actual	Actual	Approp Actual	Estimated Full Year	Requested	Admin. Recmnd	Budgeted	%PY		
10-9110-0000	46,974.00 46,973.33		45,838.00 45,836.66		44,701.00 44,700.00		43,565.00 43,563.33		145,337.00 145,244.26		145,243.00	145,069.00	145,069.00	0.00 0.00
Transfer to Capital Reserve Fund 30														
10-9900-0030	0.00 0.00		0.00 0.00		25,000.00 25,000.00		25,000.00 25,000.00		25,000.00 25,000.00		25,000.00	0.00	0.00	0.00 0.00
Transfer to Park Reserve Fund 31														
10-9900-0031	0.00 0.00		0.00 0.00		177,000.00 126,456.80		201,000.00 188,910.90		125,000.00 128,939.98		133,700.00	145,000.00	145,000.00	0.00 0.00
Transfer to Public Safety Reserve Fnd 32														
10-9900-0032	0.00 0.00		0.00 0.00		0.00 0.00		300,000.00 300,000.00		25,000.00 25,000.00		25,000.00	25,000.00	25,000.00	0.00 0.00
Totals	561,123.00 462,832.98		622,401.50 525,734.62		1,116,669.50 949,615.66		1,538,780.50 1,415,376.07		1,360,719.50 1,183,994.00		1,209,696.00	1,355,850.00	1,355,850.00	0.00 0.00

Description	2016	2017	2018	2019	***** 2020 *****	***** 2021 *****	***** 2021 *****	***** 2021 *****	***** 2021 *****	
Revenue Account Number	Anticipated Actual	Anticipated Actual	Anticipated Actual	Anticipated Actual	Anticipated Actual	Estimated Full Year	Admin. Recmnd	Anticipated	%PY	
	Comments									
2020 Property Taxes										
10-3120-0000	0.00	0.00	0.00	0.00	0.00		740,000.00		0.00	
	0.00	0.00	0.00	0.00	0.00	0.00				
Detail:	JoCo has a 99% Collection Rate - averaged between 98% & 99%							740,000.00	0.00	
	Assessments per 2020 Tax Scroll 04/13/20 = \$340,048,643									
	Public Services = \$2,034,635									
	Total Assessment = \$342,083,278 / 100 *									
	\$0.22 = \$752,583									
	*98% = \$737,532									
	*99% = \$745,057									
	Average = \$741,295									
	Conservative									
2020 Vehicle Taxes										
10-3120-0120	0.00	0.00	0.00	0.00	0.00		104,000.00		0.00	
	0.00	0.00	0.00	0.00	0.00	0.00				
Detail:	JoCo has a 99% Collection Rate - averaged between 98% & 99%							104,000.00	0.00	
	Assessment per TR-2-19 page 5a = \$48,235,193									
	Total Levy = \$48,235,193 / 100 * \$0.22 = \$106,117									
	*98% = \$103,995									
	*99% = \$105,056									
	Average = \$104,526									
	Conservative									
Penalties and Interest										
10-3180-0000	430.00	800.00	1,100.00	1,800.00	2,000.00		2,000.00		0.00	
	678.83	870.85	1,108.87	1,851.17	1,910.90	0.00				
Local Option Sales Tax										
10-3200-0000	0.00	0.00	0.00	0.00	0.00				0.00	
	0.00	0.00	0.00	0.00	0.00	0.00				

Description Revenue Account Number	2016 Anticipated Actual	2017 Anticipated Actual	2018 Anticipated Actual	2019 Anticipated Actual Comments	***** 2020 ***** Anticipated Actual	***** Estimated Full Year	***** 2021 ***** Admin. Recmnd	***** Anticipated	%PY
Article 39 1% Sales Tax									
10-3239-0000	48,000.00	48,000.00	70,000.00	87,000.00	80,000.00		60,000.00		0.00
	50,480.87	55,312.68	75,320.50	87,646.78	64,376.39	0.00			
Detail: COVID-19 - Figured 25% less than Amended FY20 Budget (\$80K)							60,000.00	0.00	
Article 40 1/2% Sales Tax									
10-3240-0000	32,000.00	34,000.00	45,000.00	54,000.00	50,000.00		37,000.00		0.00
	33,876.28	35,813.59	48,237.61	54,113.81	42,094.50	0.00			
Detail: COVID-19 - Figured 25% less than Amended FY20 Budget (\$50K)							37,000.00	0.00	
Article 42 1/2% Sales Tax									
10-3242-0000	25,000.00	24,000.00	35,000.00	45,000.00	41,000.00		31,000.00		0.00
	26,196.13	28,655.34	39,055.59	45,396.77	33,535.47	0.00			
Detail: COVID-19 - Figured 25% less than Amended FY20 Budget (\$41K)							31,000.00	0.00	
Article 44 1/2% Sales Tax									
10-3244-0000	10.00	10.00	10.00	10.00	10.00		10.00		0.00
	9.27	6.50	6.25	5.10	0.92	0.00			
Detail: Same as last year							10.00	0.00	
Article 44 NCGS 105-524 Sales Tax									
10-3244-0524	0.00	5,000.00	10,000.00	11,000.00	10,000.00		7,500.00		0.00
	0.00	7,647.89	10,358.87	11,253.99	8,699.62	0.00			
Detail: COVID-19 - Figured 25% less than Amended FY20 Budget (\$10K)							7,500.00	0.00	
Unrestricted Intergovernmental:Franchise									
10-3300-0000	0.00	0.00	0.00	0.00	0.00				0.00
	0.00	0.00	0.00	0.00	0.00	0.00			
Alcohol Beverage Tax									
10-3322-0000	19,000.00	19,000.00	21,000.00	20,000.00	20,000.00		22,000.00		0.00
	20,257.23	21,309.18	20,915.71	21,396.73	0.00	0.00			
Detail: \$20K typically, estimating higher due to COVID-19							22,000.00	0.00	

Description Revenue Account Number	2016	2017	2018	2019	***** 2020 *****	***** 2021 *****	***** 2021 *****		
	Anticipated Actual	Anticipated Actual	Anticipated Actual	Anticipated Actual Comments	Anticipated Actual	Estimated Full Year	Admin. Recmnd	Anticipated	%PY
PEG Channel Support									
10-3461-0000	56,738.00	55,600.00	54,400.00	54,000.00	53,000.00		53,000.00		0.00
	55,944.08	55,172.40	53,514.72	54,054.08	27,494.32	0.00			
Detail: (Equals Expenditure Acct# 10-4200-3500 PEG Media)							53,000.00	0.00	
Investment Earnings									
10-3831-0000	3,800.00	5,000.00	12,500.00	23,000.00	17,000.00		16,000.00		0.00
	3,852.70	5,128.98	12,661.20	24,601.64	12,688.56	0.00			
Transfer from Park Reserve Fund 31									
10-3900-3931	0.00	0.00	0.00	202,049.00	66,000.00		64,000.00		0.00
	0.00	0.00	0.00	202,049.00	66,000.00	0.00			
Detail: Make Annual Loan Payment to Smith Family							64,000.00	0.00	
Revenue Fund Total									
	395,396.00	381,510.00	469,110.00	699,059.00	539,150.00		1,355,850.00	0.00	0.00
	434,632.64	414,121.62	490,921.46	702,340.78	393,202.26	0.00			
Year Total									
	395,396.00	381,510.00	469,110.00	699,059.00	539,150.00		1,355,850.00	0.00	0.00
	434,632.64	414,121.62	490,921.46	702,340.78	393,202.26	0.00			

*CAPITAL
RESERVE
FUND
30*



FISCAL YEAR
2020-2021

Range of Expend Accounts: 30-4000-0000 to 30-9999-9999
 Range of Revenue Accounts: 30-3000-0000 to 30-4000-0000
 For Budget: %PY = ((Budgeted / (Appropriated + Transfers)) - 1) * 100

For Revenue: %PY = ((2021 Anticipated / 2020 Anticipated) - 1) * 100

Description	2016	2017	2018	2019	***** 2020 *****	***** 2021 *****	***** 2021 *****	***** 2021 *****	***** 2021 *****	***** 2021 *****
Budget Account Number	Approp Actual	Approp Actual	Approp Actual	Approp Actual	Approp Actual	Estimated Full Year Actual	Requested	Admin. Recmnd	Budgeted	%PY
Transfer to General Fund 10										
30-9900-0010	0.00	51,825.00	46,500.00	34,000.00	35,000.00		4,200.00	4,200.00		0.00
	0.00	0.00	0.00	0.00	0.00	0.00				
Budgeted Total	0.00	51,825.00	46,500.00	34,000.00	35,000.00		4,200.00	4,200.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00				
Non-Budget Total	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00				
Budget Fund Total	0.00	51,825.00	46,500.00	34,000.00	35,000.00		4,200.00	4,200.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00				
Year Total	0.00	51,825.00	46,500.00	34,000.00	35,000.00		4,200.00	4,200.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00				

Description	2016	2017	2018	2019	***** 2020 *****	***** 2021 *****	***** 2021 *****	***** 2021 *****	***** 2021 *****
Revenue Account Number	Anticipated Actual	Anticipated Actual	Anticipated Actual	Anticipated Actual	Anticipated Actual	Estimated Full Year	Admin. Recmnd	Anticipated	%PY
	Comments								
Investment Earnings									
30-3831-0000	1,800.00	1,825.00	5,000.00	9,000.00	10,000.00		4,200.00		0.00
	1,860.00	1,951.23	4,826.13	9,429.95	6,381.79	0.00			
Detail: \$350/mo							4,200.00	0.00	
Transfer from General Fund 10									
30-3900-3910	50,000.00	50,000.00	25,000.00	25,000.00	25,000.00				0.00
	50,000.00	50,000.00	25,000.00	25,000.00	25,000.00	0.00			
Detail: Due to COVID-19 & PARTF Grant Match, no designation made for this fiscal year. (Generally \$25K is designated annually)							0.00	0.00	
Revenue Fund Total	51,800.00	51,825.00	30,000.00	34,000.00	35,000.00		4,200.00	0.00	0.00
	51,860.00	51,951.23	29,826.13	34,429.95	31,381.79	0.00			
Year Total	51,800.00	51,825.00	30,000.00	34,000.00	35,000.00		4,200.00	0.00	0.00
	51,860.00	51,951.23	29,826.13	34,429.95	31,381.79	0.00			

*PARK
RESERVE
FUND
31*



FISCAL YEAR
2020-2021

Town of Archer Lodge
Budget/Revenue Preparation Worksheet

Range of Expend Accounts: 31-4000-0000 to 31-9999-9999
 Range of Revenue Accounts: 31-3000-0000 to 31-4000-0000
 For Budget: %PY = ((Budgeted / (Appropriated + Transfers)) - 1) * 100

For Revenue: %PY = ((2021 Anticipated / 2020 Anticipated) - 1) * 100

Description Budget Account Number	2016 Approp Actual	2017 Approp Actual	2018 Approp Actual	2019 Approp Actual	***** 2020 ***** Approp Actual	***** 2020 ***** Estimated Full Year Actual	***** 2021 ***** Requested	***** 2021 ***** Admin. Recmnd	***** 2021 ***** Budgeted	%PY
Recreation Development										
31-6120-5500	0.00	155,475.00	179,500.00	205,500.00	64,000.00		83,400.00	83,400.00		0.00
	0.00	0.00	0.00	0.00	0.00	0.00				
Detail:							0.00	0.00	0.00	
Transfer to General Fund 10										
31-9900-0010	0.00	0.00	0.00	202,049.00	66,000.00		64,000.00	64,000.00		0.00
	0.00	0.00	0.00	202,049.00	66,000.00	0.00				
Budgeted Total	0.00	155,475.00	179,500.00	407,549.00	130,000.00		147,400.00	147,400.00	0.00	0.00
	0.00	0.00	0.00	202,049.00	66,000.00	0.00				
Non-Budget Total	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00				
Budget Fund Total	0.00	155,475.00	179,500.00	407,549.00	130,000.00		147,400.00	147,400.00	0.00	0.00
	0.00	0.00	0.00	202,049.00	66,000.00	0.00				
Year Total	0.00	155,475.00	179,500.00	407,549.00	130,000.00		147,400.00	147,400.00	0.00	0.00
	0.00	0.00	0.00	202,049.00	66,000.00	0.00				

Town of Archer Lodge
Budget/Revenue Preparation Worksheet

Description Revenue Account Number	2016	2017	2018	2019	***** 2020 *****	***** 2021 *****	***** 2021 *****		
	Anticipated Actual	Anticipated Actual	Anticipated Actual	Anticipated Actual	Anticipated Actual	Estimated Full Year	Admin. Recmnd	Anticipated	%PY
	Comments								
Investment Earnings									
31-3831-0000	0.00	475.00	2,500.00	4,500.00	5,000.00		2,400.00		0.00
	0.00	550.06	2,508.20	4,355.31	3,295.38	0.00	2,400.00	0.00	
Detail: \$200/mo									
Transfer from General Fund 10									
31-3900-3910	0.00	155,000.00	177,000.00	201,000.00	125,000.00		145,000.00		0.00
	0.00	148,202.13	126,456.80	188,910.90	128,939.98	0.00	145,000.00	0.00	
Detail: Identical to Acct# 10-9900-0031 Transfer to Park Reserve Fund 31									
Revenue Fund Total	0.00	155,475.00	179,500.00	205,500.00	130,000.00		147,400.00	0.00	0.00
	0.00	148,752.19	128,965.00	193,266.21	132,235.36	0.00			
Year Total	0.00	155,475.00	179,500.00	205,500.00	130,000.00		147,400.00	0.00	0.00
	0.00	148,752.19	128,965.00	193,266.21	132,235.36	0.00			

*PUBLIC
SAFETY
RESERVE
FUND
32*



FISCAL YEAR
2020-2021

Range of Expend Accounts: 32-4000-0000 to 32-9999-9999
 Range of Revenue Accounts: 32-3000-0000 to 32-4000-0000
 For Budget: %PY = ((Budgeted / (Appropriated + Transfers)) - 1) * 100

For Revenue: %PY = ((2021 Anticipated / 2020 Anticipated) - 1) * 100

Description	2016	2017	2018	2019	***** 2020 *****	***** 2021 *****	***** 2021 *****	***** 2021 *****	***** 2021 *****	***** 2021 *****
Budget Account Number	Approp Actual	Approp Actual	Approp Actual	Approp Actual	Approp Actual	Estimated Full Year Actual	Requested	Admin. Recmnd	Budgeted	%PY
Public Safety Development										
32-4300-5500	0.00	0.00	0.00	300,000.00	31,500.00		27,400.00	27,400.00		0.00
	0.00	0.00	0.00	0.00	0.00	0.00	27,400.00	27,400.00	0.00	
Detail: Must Equal Revenues (Investment Earnings \$2,400 & \$25K Public Safety Designation)										
Budgeted Total	0.00	0.00	0.00	300,000.00	31,500.00		27,400.00	27,400.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00				
Non-Budget Total	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00				
Budget Fund Total	0.00	0.00	0.00	300,000.00	31,500.00		27,400.00	27,400.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00				
Year Total	0.00	0.00	0.00	300,000.00	31,500.00		27,400.00	27,400.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00				

Description Revenue Account Number	2016	2017	2018	2019	***** 2020 *****	***** 2021 *****			
	Anticipated Actual	Anticipated Actual	Anticipated Actual	Anticipated Actual Comments	Anticipated Actual	Estimated Full Year	Admin. Recmnd	Anticipated	%PY
Investment Earnings									
32-3831-0000	0.00	0.00	0.00	0.00	6,500.00		2,400.00		0.00
	0.00	0.00	0.00	514.62	4,139.95	0.00			
Detail: \$200/mo							2,400.00	0.00	
Transfer from General Fund 10									
32-3900-3910	0.00	0.00	0.00	300,000.00	25,000.00		25,000.00		0.00
	0.00	0.00	0.00	300,000.00	25,000.00	0.00			
Detail: Annual transfer to Public Safety Designation							25,000.00	0.00	
Identical to Acct# 10-9900-0032 Transfer to Public Safety Reserve Fund 32									
Revenue Fund Total	0.00	0.00	0.00	300,000.00	31,500.00		27,400.00	0.00	0.00
	0.00	0.00	0.00	300,514.62	29,139.95	0.00			
Year Total	0.00	0.00	0.00	300,000.00	31,500.00		27,400.00	0.00	0.00
	0.00	0.00	0.00	300,514.62	29,139.95	0.00			



*ARCHER
LODGE
TOWN
PARK
(PART
PROJECT)
FUND 41*

FISCAL YEAR
2020-2021

**TOWN OF ARCHER LODGE
CAPITAL PROJECT ORDINANCE
ARCHER LODGE TOWN PARK**

BE IT ORDAINED by the Town Council of the Town of Archer Lodge, North Carolina, that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

- Section 1. The project authorized by this ordinance is for a town park.
- Section 2. The officers of this unit are hereby directed to proceed with the capital project within the terms of the budget contained herein.

Section 3. The following amounts are appropriated for the project:

Construction	\$	813,008
Design/Engineering	\$	146,342
Contingency	\$	40,650
Total	\$	<u>1,000,000</u>

Section 4. The following funding sources are anticipated to be available to complete this project:

NC PARTF Grant	\$	500,000
Town Funds	\$	500,000
Total	\$	<u>1,000,000</u>

- Section 5: The Finance Officer is hereby directed to maintain within the Capital Project Fund specific detailed accounting records to satisfy the requirements of the grantor agency, the grant agreements and any state regulations that may apply.
- Section 6. The Finance Officer is directed to report, as needed by Council, on the financial status of each project element in Section 3 and on the total revenues received or claimed.
- Section 7. Copies of this capital project ordinance shall be filed with the Finance Officer/Town Clerk for direction in carrying out this project.

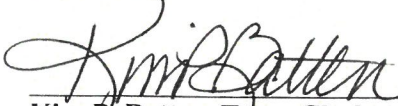
DULY ADOPTED THIS, THE 2ND DAY OF MARCH 2020.

TOWN OF ARCHER LODGE

ATTEST:



Matthew B. Mulhollem, Mayor



Kim P. Batten, Town Clerk

(SEAL)



Revenue Account Range: 41-0000-0000 to 41-9999-9999 Include Non-Anticipated: Yes
Expend Account Range: 41-0000-0000 to 41-9999-9999 Include Non-Budget: No
Print Zero YTD Activity: No 2020 As of: 05/15/20

Revenues:		2020 Budgeted	2020 Actual
41-3482-0000	NC PARTF Grant - NCDNCR	500,000.00	0.00
41-3900-3931	Transfer from Park Reserve Fund 31	<u>500,000.00</u>	<u>0.00</u>
Archer Lodge Town Park Fun Revenue Total		1,000,000.00	0.00
Expenditures:			
41-6120-3500	Contracted Services-Design/Engineering	146,342.00	0.00
41-6120-3550	Contracted Services-Construction	813,008.00	0.00
41-6120-3600	Contingency	<u>40,650.00</u>	<u>0.00</u>
Archer Lodge Town Park Fund Expend Total		1,000,000.00	0.00

ARCHER LODGE TOWN PARK FUND 41

NC PARTF GRANT \$500K
TOWN'S MATCHING FUNDS \$500K
(CAPITAL PROJECT FOR MORE THAN 1 YEAR)

CAPITAL PROJECT ORDINANCE
ARCHER LODGE TOWN PARK

ORDINANCE# AL2020-03-1

DULY ADOPTED: MARCH 2, 2020

FEE SCHEDULE



FISCAL YEAR
2020-2021

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ANIMAL CONTROL FEES

DESCRIPTION	FEE
1 st Violation	\$ 25.00
2 nd Violation & Subsequent Violations	\$ 75.00

CODE ENFORCEMENT CITATIONS

ZONING ORDINANCE	FEE
Per Chapters 14 – 18 of Zoning, Subdivision, Site Plan, Design Standards and Signs Ordinance	
1 st , 2 nd & Subsequent Civil Citation (per day)	\$ 150.00/offense
Plus, Investigative Costs above \$ 500.00;	Actual Costs
Plus, Clean-up Fee	\$ 25.00
PUBLIC NUISANCE CONDITIONS, PRIVATE PROPERTY ORDINANCES	FEE
1 st Civil Citation	\$ 25.00
2 nd Civil Citation & Subsequent	\$ 75.00

ELECTIONS

DESCRIPTION	FEE
Filing Fee:	
Mayor	\$ 10.00
Councilmember	\$ 5.00

MISCELLANEOUS

DESCRIPTION	FEE
Notary Fee	\$ 5.00
Returned Check Charge	\$ 25.00
Copies	\$ 0.25 / per page

PLANNING & ZONING

Land Use Public Hearing Item Fees:	
Rezoning (Map Amendment) – Less than 3 Acres	\$ 750.00
Rezoning (Map Amendment) – 3.01- 6.00 Acres	\$ 750.00
Rezoning (Map Amendment) – 6.01 + Acres	\$ 1,250.00 +\$ 20.00/acres
Special Use Permit/Conditional Use Permit	\$ 750.00
Annexation Petition – Voluntary	\$ 750.00
Zoning Compliance Permit Fees: (One, Two Family, and Related Accessory Uses/Structures)	
Stick Built or Modular home (detached single family)	\$ 100.00
Double Wide Manufactured Home on an Individual Lot or in a Manufactured Home Park	\$ 100.00
Duplex	\$ 125.00
Zoning Compliance Re-inspection/Zoning Certification Letter	\$ 25.00
Accessory Building, Structure, Pool Use on Lands Used for Residential Purposes	\$ 25.00
Residential Addition/Deck	\$ 25.00
Home Occupation including Home Occupation Sign	\$ 75.00
Zoning Compliance Permit Fees: Townhouse, Multi-Family, MHP & Non-Residential Uses/Projects/Developments (unless otherwise especially referenced) and Related Accessory Structures/Uses	
Construction Value Less Than \$50,000	\$ 125.00
\$50,001 - \$100,000	\$ 250.00
\$100,001 - \$150,000	\$ 500.00
\$150,001 +	1/2 of 1% of construction cost with a maximum of \$ 2,500.00 (\$ 750.00 min)
Subdivision Review Fees:	
1-4 lots (minor)	\$ 250.00 + \$ 5.00/lot
Family Exception-Exemption (private road certification/disclosure) 5-10 lots	\$ 250.00 + \$ 5.00/lot
5+ Lots (Major)	\$1,000.00 + \$ 20.00/lot

Exempt Subdivision Review Fees:	
Exempt Plat	\$ 75.00
Family Exemption (Private road construction, certification and Disclosure)	\$ 75.00
Open Space Fees:	
Fee-in-Lieu of Recreation (Major Subdivision inside Town Limits)	\$ 1,500.00/lot
Fee-in-Lieu of Recreation (Major Subdivision outside Town Limits upon Petition for Annexation)	\$ 1,500.00/lot
Other Miscellaneous Fees:	
Watershed Protection Permit	\$ 50.00
Floodplain Development Permit	\$ 50.00
Ordinance Amendment Fees:	
Text Amendment	\$ 750.00
Board of Adjustment Fees:	
Appeals	\$ 375.00
Interpretations	\$ 375.00
Variance	\$ 375.00
Sign Fees:	
Wall Sign	\$ 25.00
Free Standing Sign, Ground Sign, Pole Sign	\$ 50.00
Telecommunications Tower/Collocation Fees:	
New Tower/Collocation Application Fee	\$ 6,500.00
New Tower/Collocation Lease Negotiation Fee	\$ 5,000.00
Stealth Tower Application Fee	\$ 5,000.00
Stealth Tower Lease Negotiation Fee	\$ 5,000.00

TAXES

DESCRIPTION	FEE
Personal Property	\$ 0.22/100 per valuation
Real Estate	\$ 0.22/100 per valuation



WWW.ARCHERLODGENC.GOV



Town of Archer Lodge Budget Development Calendar

For Fiscal Year
Ending June 30, 2021

February 29, 2020	Council Budget Planning Retreat
March 18, 2020 – April 17, 2020	Staff Budget Preparation
April 20, 2020 – May 12, 2020	Staff, Budget Officer, Mayor & Finance Officer Budget Meetings
May 18, 2020	Special Meeting / Budget Presentation
June 1, 2020	Budget Public Hearing / Regular Council Meeting
By June 30, 2020	Budget Ordinance Adoption
July 1, 2020	FY 2021 Budget Implementation